

## Minutes of the Regular Monthly Board Meeting of the Township of Spring Green

Proceedings of the Town of Spring Green Regular Board Meeting, held at 7:03 pm on Thursday, September 1 2016 at the Town Hall located at E4411 Kennedy Road, Spring Green, and Wisconsin:

1. **Call to Order:** Kevin Lins, Town Chairperson called the meeting to order at 7:03 pm.
2. **Legal Posting:** Jenny Pappas, Clerk certified compliance with the open meeting law.
3. **Roll Call:** Members present were Chairperson Kevin Lins, Supervisor Mike Bindl, Clerk Jenny Pappas and Treasurer Karen Shelton. Supervisor Dave Radel was absent. Also present were: Marian Copus, Louis Weston, Patty Brooks, Fred Iausly, Kolby Hirth, Jeff Delmore and Magda Jawaska.
4. **Adopt Agenda:** Radel moved and Lins seconded to adopt the agenda as presented. Motion carried.
5. **Approve Minutes:** Bindl moved and Lins seconded to approve the minutes of the August 4, 2016 Regular Board Meeting as presented. Motion carried.
6. **Treasurer's Report:** Shelton reported beginning balance of \$182,230.82 with receipts of \$173,175.46 and disbursements of \$73,296.18 leaving a balance of \$282,110.10. Bindl moved and Lins seconded to approve the Treasurer's Report as presented. Motion carried.
7. **Monthly Bills/Invoices:** Bindl moved and Lins seconded to approve the monthly bills/invoices for payment as presented. Motion carried.
8. **Chairperson & Supervisors Reports:**

Chairperson's report/Kevin Lins:

- August 5<sup>th</sup>. I received an email from Bill and Helen Birkemeier about possibly improving the end of Soeldner Road while we are doing the rest of it. I went out there the next day and met with their son Jim and asked what he would like to see done. It was a good time to go out because of the rain that had just fallen after our August 4<sup>th</sup> Board meeting. I contacted Bill Meise who then did some road work to drain the water off to the side instead of running down the middle of the road. I also asked Jim if he would take a look sometime at the Township woodlands and advise if we needed to do anything (North of the Hall and between Countyline and Porter Roads).
- August 6<sup>th</sup>. Dale Clark called and said he would be out of sand at the Big Hollow Road location in about a month and would then like to transition to the next location which would be up on the hill north of my hog house off of Pearl Road. I told him he would need to apply for a driveway permit and also have the reclamation of the previous site done and follow all County requirements. The Town would then inspect the previous driveway area to see if any road damage was done.
- August 8<sup>th</sup>. I received a call from Town of Franklin Chairman Joe Prem about Bug Tussel applying for a driveway permit on Paulus Road. They are installing a tower in the Town of Franklin, but the driveway will come off of the Town of Spring Green portion of Paulus Road. I checked with Tracy and they had not yet applied for a driveway permit. Jenny then indicated some contact with a Bug Tussel representative who was reviewing the Town's driveway ordinance.
- August 9<sup>th</sup>. I received a complaint about obstructions in the Town Right of Way along Donald Road by a mail box. I made a visit to the premise and talked to one of the owners and showed him some language Natalie had used for a previous complaint with someone piling snow in the ROW. He agreed to take down the trees and remove the landscaping timber and stones. That has since been done. Brad brought my attention to another ROW mailbox issue, this time on Ruetten Drive. I contacted The Peoples Community Bank last Monday and a representative said she would follow up and either get back to me or Jenny.
- There was a Court date on August 8<sup>th</sup> for a resident on Phylane Road who was informed to "clean up the excess junk and tires on your property" on April 26<sup>th</sup>, 2016 by Steve Sorenson, Assistant Zoning Administrator for Sauk County. Nothing was done, so enforcement action was taken on July 21, 2016 in which two citations were written, one for each tax parcel totaling just under \$800., notifying the person to appear in court to either enter a plea or pay the deposit amount of the citation. Steve informed me about a week later that the person pled "not guilty" and a trial date will probably be set in the next two months.

- Sometime in August. Brad did a follow-up spray on the weeds and trees in the rock areas of the Big Hollow Ditch with a neighbor's UTV spraying rig. Show pictures. Also show maintenance costs.
- August 16<sup>th</sup>. I had Brad help me load my pressure washer on his trailer and help shuttle my tractor and nurse tank to the cemetery. I used that equipment along with my boom lift to strip paint off of the woodwork on the cemetery chapel.
- August 16<sup>th</sup>. I received an email from Kolby Hirth of the Cemetery Committee about looking for a volunteer or hiring someone to resolve the discrepancies between Viola's record and the walking inventories done by the former Cemetery Association. She provided a spreadsheet and also a digital map that I believe Tim Johnson (also from the Cemetery Committee) made. I asked Tim to come up with a larger map that had the roads laid in to make it easier to read instead of trying to zoom in and out on a laptop. Mike Bindl (also from the Cemetery Committee) dropped off some larger maps at the Town Hall. I was going to put out notice for a volunteer tonight, but Kolby has informed that she has found a person willing to check out these discrepancies.
- August 17<sup>th</sup>. I met Brad out at Soeldner Road and we looked where the road contractor had peeled off some blacktop and sod from the edge of the road before they did the wedging. Some of it was placed right next to two culvert inlets and some was rolled into the edge of the neighbor's field. I believe Brad had some contact with the contractor and has worked out an arrangement. While at Soeldner Road, Brad, Benny Stenner and I also talked about the weeds growing up through the existing blacktop where it wasn't wedged and how I believe that would cause the weeds to come up through the chip seal like I had seen before years ago on Mercer Road. So Brad arranged to get some Roundup to Benny who said he would volunteer to spray the areas before the work was done.
- August 17<sup>th</sup>. I received an email update from Lori Lubinsky, the attorney hired by Rural Insurance to represent the Town in the Joost lawsuit. A scheduling conference was held on August 10<sup>th</sup> and as a result of that conference, several filing deadline dates were set along with a four-day jury trial scheduled for April 18<sup>th</sup>-21<sup>st</sup>, 2017.
- August 18<sup>th</sup>. I attended the quarterly meeting of the Sauk County Unit of the Wisconsin Towns Association held in the West Square Building in Baraboo. County Unit Chairperson, James Huebsch was absent, so Representative Ed Brooks (District 50) chaired the meeting. I thought it was interesting to note during roll call, no one was present from the Town of Baraboo, even though the meeting was held in Baraboo. First speaker was Jay Salinas who spoke about the upcoming Fermentation Fest being held October 1<sup>st</sup> through 9<sup>th</sup>. This also coincides with the Farm/Art DTour which is "a 50 mile self-guided ride through scenic rural Sauk County punctuated by temporary art installations, pasture performances, local food and more." Show brochure and note fermentationfest.com web site. A detailed map for the Art tour is going to be available for \$5.00 at the local chambers in which the tour passes. A minimal map is supposed to be available online. This was still a work in progress at the time of this meeting. Marty Krueger, Sauk County Administrative Board Chairman, spoke next about current issues and then introduced new County Administrator Renae Fry. Renae also spoke about some current issues and said her main focus would be to improve economic growth and development throughout the County. Betty Manson, District Director for the Wisconsin Towns Association, spoke about some surveys being sent out and also the "Just Fix It" resolutions. Jerry Derr, District Director for the Wisconsin Towns Association, spoke about how in his County (Dane), Towns are trying to opt out of County Zoning, because they are so unsatisfied with the work from Dane County. He noted that in Sauk County, it doesn't appear that anyone has ever expressed interest to opt out. At the conclusion of the meeting, Ed (Brooks) asked if anyone wanted to host the next meeting. I volunteered Spring Green, so the next quarterly meeting of the Sauk County Unit of Wisconsin Towns Association will be November 17<sup>th</sup> at the Spring Green Town Hall (I assume at 7:00 p.m.). After the meeting, I talked for a while with Ed Brooks about lack of broadband availability in our area and how I feel that is a hindrance to future attempts to increase the number of millennials staying in our County. I used my son's recent broadband purchase as an example.
- August 19<sup>th</sup>. I received a call about a tree down on Hazelnut Road. I relayed that information to Brad.

- August 20<sup>th</sup>. I installed a new chimney cap on the cemetery chapel.
- August 21<sup>st</sup>. I received an email about a sign down on Jones Road. I relayed that information to Brad.
- August 22<sup>nd</sup>. I operated the boom lift and helped remove and replace 19 windows on the cemetery chapel.
- August 23<sup>rd</sup> I attended a FLOW (Friends of the Lower Wisconsin Riverway) meeting at the Wyoming Valley School Cultural Arts Center. There were five different speakers including Doug Jones who is a resident in our Township. I counted 25 people in attendance including the five speakers. Judy Ettenhofer wrote a very informative article in this week's Home News about the topics of discussion.
- August 23<sup>rd</sup> I received an email from Kolby Hirth about a link to "Take the State Broadband Survey". She mentioned that she became aware of the link from one of State Senator Howard Marklein's weekly updates. I did the survey myself and also asked Jenny to put a link on the Town's website. I want to encourage everyone to do the survey.
- August 25<sup>th</sup> I received an email from Mike Koles, Executive Director of the WTA about an upcoming "Turnout for Transportation" meeting on 9/29/16. Simultaneous meetings will be held at multiple locations representing officials from all 72 counties in Wisconsin. The purpose of the meetings is to "help our state government officials understand that failure to find a sustainable solution to infrastructure funding is not good for public safety, not good for the economy, and will result in taxpayers spending more money in the long run on debt or completely broken infrastructure." I can't go to this meeting but maybe Mike or Dave can.
- August 25<sup>th</sup> I operated the boom lift and helped remove and replace another 13 windows on the cemetery chapel for a total of 32 windows removed and replaced. George replaced some caulking on other areas of the windows that appeared to be leaking and also along the top of the coal chute door where moisture was entering and freezing and flaking off some brick. I also purchased a partial sheet of plywood from Tri-County Building Supply to store the left over glass in the body vault in the basement of the chapel.
- August 26<sup>th</sup>. I received the 2015 Annual Report from the Greater Sauk County Community Foundation whose mission statement reads "The mission of the Greater Sauk County Community Foundation is to help the citizens of Sauk County and surrounding areas create enduring charitable contributions in their communities." The report lists 2015 Grant Recipients and Donors. The grant recipient closest to us would be the Spring Green Chamber of Commerce.
- August 28<sup>th</sup> I sanded the hard to reach stripped wood on the cemetery chapel with my boom lift. My wife Denise and I, also spent part of three days scrubbing the inside with water from my nurse tank. Denise also sanded the doors while my portable generator was there for the glass contractor. Remember, there is no water or electricity at the cemetery, so that has to be brought in.
- August 29<sup>th</sup> I met with Bruce from ASAP Heating and Cooling out at the cemetery to see if it would be possible to rehang the heating ducts in the basement of the chapel that have fallen from the ceiling over the years. Bruce later dropped off an estimate. I had previously asked Jenny to give me an estimate of YTD expenses for the cemetery and note the budgeted figure. I stopped off at the Cemetery Committee meeting that night and gave some information to the committee members along with three containers of papers from the cemetery chapel. Show the cemetery folder of pictures and movies.
- August 30<sup>th</sup>. I received an email from attorney Lori Lubinsky about a proposed settlement offer from the Joost family's new counsel in the Big Hollow Ditch lawsuit. The proposed amount is considerably higher than their previous offer at the mediation session in which I took part last March 4<sup>th</sup>. I had a telephone conversation with Lori this morning discussing how we should proceed.
- September 1<sup>st</sup>. Brad called this afternoon and mentioned the foreman from Intercon informed him they will lay in the lateral natural gas line from Kennedy Road to our building next week. Brad told me we still need to locate the power line from the building to the well. I called Bob Berry and asked him to do it.

Supervisor Report/Mike Bindl:

- 8/15 & 8/29 – Cemetery Committee Meetings; working on ordinance review

9. **Comment from the Public:** Hirth/Weston thanked Lins for his work at the Cemetery Chapel.

10. **Reports:**

- a. **Patrolman:** Completed second round of roadside mowing, mowed other areas (park, Town Hall, etc), fixed five signs, sprayed Big Hollow Ditch, worked on patching, worked at the Cemetery (chapel/cleaned out garbage).
- b. **Building Inspector:** Pappas reported building permits were issued for the following in August: One (1) Pole Shed, One (1) Detached Garage, One (1) Manufactured Home and One (1) Garage.
- c. **Emergency Planning:** No report.
- d. **Plan Commission:** Had a preliminary consultation with Jeff Maier who may purchase land west of the Valley West Subdivision (Ivy Lane) and would request a re-zone to residential. Maier has contacted the County. Working on updates to the Comprehensive Plan. The next meeting will be on 9/13.
- e. **Extraterritorial Zoning Committee:** Had a preliminary consultation with John Rasmussen regarding the property west of the Round Barn; discussed re-zoning the property. There was a lengthy discussion and Rasmussen needs a plan before a re-zone process can start. Discussion with Patty Brooks regarding trailers parked in the Beau River Rain Subdivision; not much that can be done based on ET Zoning. Brooks received correspondence from Joel Marcus – Plan Commission Chair.
- f. **Fire District:** No report.

11. Agenda Items for discussion and/or action by the Town Board:

- a. **Jeff Delmore/Delmore Consulting, discussion regarding proposal for Comprehensive Road Management Services:** Delmore explained the consulting services he offers:
  - record and maintain assets (signs, culverts & roads)/create a database
  - extremely accurate and very detailed
  - can utilize map as a tool out in the field
  - each culvert is rated
  - road/PASER rating map – color coded
  - track roadwork and specifications of each project (type of material, contractor, etc.), along with saving PDFs of bills associated with the project

The board discussed the pricing structure. Lins asked about yearly updates. Delmore stated after the initial cost, there would be an annual maintenance fee of approximately \$3,500.

- b. **Sauk County Clean Sweep:** Saturday, October 1, 8:30 am – 12:00 pm. No action taken.

12. **Adjourn:** Bindl moved and Lins seconded to adjourn at 8:36 pm. Motion carried.