

## Minutes of the Regular Monthly Board Meeting of the Township of Spring Green

Proceedings of the Town of Spring Green Regular Board Meeting, held at 7:00 pm on Thursday, December 1, 2016 at the Town Hall located at E4411 Kennedy Road, Spring Green, and Wisconsin:

1. **Call to Order:** Kevin Lins, Town Chairperson called the meeting to order at 7:00 pm.
2. **Legal Posting:** Jenny Pappas, Clerk certified compliance with the open meeting law.
3. **Roll Call:** Members present were Chairperson Kevin Lins, Supervisor Dave Radel, Supervisor Mike Bindl, Clerk Jenny Pappas and Treasurer Karen Shelton. Also present were: Marian Copus, Jesse Dimond, Louis Weston, Fred lausly, Ellery Schaffer, Kolby Hirth and Patty Brooks.
4. **Adopt Agenda:** Radel moved and Bindl seconded to adopt the agenda as presented. Motion carried.
5. **Approve Minutes:** Bindl moved and Radel seconded to approve the minutes of the November 3, 2016 Regular Board Meeting, November 21, 2016 Public Hearing and November 21, 2016 Town Electors Meeting as presented. Motion carried.
6. **Treasurer's Report:** Shelton reported beginning balance of \$185,329.79 with receipts of \$41,475.13 and disbursements of \$25,682.96 leaving a balance of \$201,121.96. Radel moved and Bindl seconded to approve the Treasurer's Report as presented. Motion carried.
7. **Monthly Bills/Invoices:** Bindl moved and Radel seconded to approve the monthly bills/invoices for payment as presented. Motion carried.
8. **Chairperson & Supervisors Reports:**  
Chairperson's report/Kevin Lins:
  - November 10<sup>th</sup> Operated the boom lift to assist in the application of primer paint at the cemetery Chapel. Saw a lot of live and dead bugs.
  - November 15<sup>th</sup> Participated in a one and one half hour teleconference with the UW-Extension on the subject of "Broadband in Rural Wisconsin: Taking Steps Forward" I called the listed toll free number to join, instead got a porn number. Called back using the toll number which worked correctly. One of the things discussed was becoming certified as a "Broadband Forward! Community". This is on the agenda for later.
  - I then went to the cemetery and operated the boom lift while Ray painted. Ray informed me one of our signs was knocked over on Kennedy Road.
  - I then went to a meeting about the Lone Rock Bridge alternatives at the Lone Rock Community Center and on the way took a picture of the broken sign.
  - I then went to the Plan Commission meeting at the Town Hall. This was a 12 hour day for the Township.
  - When I got home from the Plan Commission meeting, I received an email from Mike about a Waterway Marker Application and Permit. This is on the agenda for later.
  - November 16<sup>th</sup> Fred Gruber from Jewell Associates came to my house and we went over an error made in the Rainbow Road Relocation Order discovered by the Register of Deeds. Fred produced a revised map and revised relocation order with corrections made and I then signed the revised order.
  - November 17<sup>th</sup> Brad and I met with George from Simpson's Ford and I signed a purchase order for a new Bush Hog mower.
  - I went to the cemetery and patched in some missing mortar on the chimney, some roof flashing intersecting the chimney and above one of the windows with mortar and concrete caulk.
  - I also attended the WTA quarterly meeting held at the Town Hall. I counted 37 people in attendance. Six were present from the Town including the full Board and Brad. I will let Mike expand on the highlights of the meeting.
  - November 16<sup>th</sup>, 17<sup>th</sup> Email conversation with Francis Schelfhout who is an "Urban and Regional Planner for the Division of Transportation System Development" for the WDOT. Francis led the conversation on the updates to local government officials for the Lone Rock Bridge project at the November 15<sup>th</sup> meeting in Lone Rock. Part of my conversation "The Town of Spring Green's interest in this has to do with a curve in Kennedy Road that is included in the traffic pattern for this series of bridges. Before we spend a lot of money to improve the curve, we are interested in the future traffic

potential. Obviously, if the bridges were removed, it would affect the traffic on the curve. All of the other alternatives that are now left, probably won't have an impact on our curve traffic." His response "I would anticipate if the crossing were eliminated, there is a potential for local traffic originating from or destined for Lone Rock or Spring Green would utilize Kennedy Road more as an alternative route for US 14, although that is probably a potential even today." Any Town resident who doesn't like the idea of more traffic on Kennedy Road as a result of a future DOT decision to ultimately close the Lone Rock Bridge, should make their opinion known as a written part of the public record for this project.

- November 18<sup>th</sup> I registered for the December 6<sup>th</sup> "Statewide Broadband Boot Camp" put on by the UW-Ext in Wisconsin Rapids.
- November 21<sup>st</sup> I was copied in on an email between Fred Gruber of Jewell Associates and one of the members of the Luther Family Farms. They had recently done an appraisal for some or all of the land in question and were wondering if that could be accepted as a second appraisal. This person worked for Badgerland Financial out of the Lancaster office, but was not on the approved list of appraisers for the DOT.
- November 21<sup>st</sup> I received two ballots from Jenny at the budget meeting for the Town to vote for a FSA (Farm Service Agency) committee member. One ballot was for the Town and the other was for the Spring Green Cemetery Association c/o Viola Richardson. The next day, I called Curt Norgard, Sauk County Executive Director for the FSA and explained the SGCA no longer exists. I then emailed him copies of the two ballots and a copy of the SGCA resolution in which they voted to turn over all assets to the Town and then dissolve. I then voted for Joe Prem, the only person running and mailed back the ballot.
- November 22<sup>nd</sup> Received an email from Kolby Hirth with an updated spreadsheet for the cemetery attached with the latest information reconciled. Earlier, Kolby also gave me an updated map in a format that Roger Kolan preferred and I have since dropped that off at his house. Thank you Kolby for your efforts in updating.
- November 23<sup>rd</sup> I talked to the contractors who installed the natural gas lateral line from Kennedy Road to the side of our shop. He stated the line would be ready to use when they left, so we need to contact our contractor to start the conversion process of our furnace and shop heaters. I left a message with Brad to coordinate that process.
- November 23<sup>rd</sup> Received an update status report from the Town's attorney on the Big Hollow Ditch lawsuit. Lori has done another deposition on both Walter and Wilma Joost and Joost's attorney has done a deposition on our expert witness Scott MacWilliams.
- November 29<sup>th</sup> I met out at the recycling center with Greg Wipperfurth from the Village along with two representatives from the DNR who did an inspection. They checked for banned objects in the brush pile such as plastic and found none. They also checked for proper setback and cleared area so fire couldn't spread. They then proceeded to check the compost piles. Everything looked great and they noted that Greg was doing a good job. This was the first inspection that Greg could remember. The DNR representatives indicated they will inspect about every 5 years or possibly sooner if they receive complaints.
- November 29<sup>th</sup> Received an updated well tracking report from Jenny.
- November 30<sup>th</sup> I met with Fred Gruber from Jewell Associates for a teleconference with Cherri Knerr and her attorney. We responded to some questions they both had. I had a couple of questions myself dealing with who this attorney was actually representing and whether all 6 people involved in the Luther family had received all the pertinent documents.

#### Supervisor Report/Dave Radel:

- Attended WI DOT Lone Rock Bridge Meeting
- Attended WTA Unit Meeting

#### Supervisor Report/Mike Bindl:

- 11/15 – Received email regarding WSOR Railroad Waterway permit; later on the agenda
- 11/15 – Plan Commission Meeting; main discussion was on driveway application for a cell tower and is later on the agenda

- 11/17 – Attended WTA Sauk County Unit Meeting: Marty Kreuger, Sauk County Board Chair spoke about the budget process. Brian Simmert, Planner from the Conservation, Planning and Zoning Department discussed changes to the County Zoning Ordinance and a new shoreland ordinance was adopted. Lins noted he asked Simmert about the communication lines between the planning and zoning department and town boards. Lins asked if comments in relation to various items could be relayed to town boards. Melissa Keenan, Resource Conservationist from the Sauk County Conservation, Planning and Zoning Department discussed Chapter 26 – Manure Management Ordinance. This ordinance was adopted in 1990 and was last revised in 2009. Looking to revise the ordinance to be in line with the State Statutes. Sara Pitts discussed Sauk County economic development/placemaking in Sauk County. Ed Brooks was the last speaker. It was noted that the WTA fund was below \$200 and there was a penalty to the account from the bank for it being too low. Towns will be asked to contribute \$50 to help cover the costs of meetings and meals.
- 11/21 – Attended Public Hearing & Town Electors Meeting
- 12/1 – Contacted Karie Hausner regarding the Clark Wetland project; in the beginning phase

9. **Comment from the Public:** There was no public comment.

10. **Reports:**

- Patrolman:** Haas reported working on the following during the month of November: installed plowing equipment, replaced approximately 70 road signs, tree cutting/trimming, prepare Town Hall for Election Day, talked to Thermo/Dynamics regarding the switch to natural gas.
- Building Inspector:** Pappas reported building permits were issued for the following in November: One (1) Commercial Building, One (1) Basement Remodel.
- Emergency Planning:** Meeting on 11/23 – discussed the following: September flooding in the county did not receive disaster funding due to damage not exceeding the \$250K that would have been required. County Emergency Management did training with the Baraboo School District; the training conducted is called ALICE: Alert, Lockdown, Inform, Counter, Evacuate. You can now sign up for Nixle alert system by texting your zip code to 888777. WI Emergency Management is going to a computerized system for emergency first responders. First responders will be able to have their ID badges scanned that will show what qualification they have at the scene of an emergency. Warning was given to anyone who has a camera device in their home. It is recommended that you cover the lens of any such camera device when not in use. Hackers can access these cameras when not in use to spy on you in your home or in some cases get your home lay out.
- Plan Commission:** Reviewed and recommend for approval the Bug Tussel driveway permit on Paulus Road. Discharge of firearms/wells: considering the restrictions involved with these items, the Plan Commission will not pursue the issues any further.
- Extraterritorial Zoning Committee:** No meeting in November. Iausly stated he attended a Village Board Meeting to discuss Broadband and had a positive response.
- Fire District:** No meeting.

11. Agenda Items for discussion and/or action by the Town Board:

- Discussion/possible action regarding a driveway construction plan for a cell tower on Paulus Road submitted by Jesse Dimond – Bug Tussel Wireless:** Iausly stated the application and driveway design were presented in September and a compromise for one passing lane was made. Iausly stated the Plan Commission recommends approval based on the plans submitted. Iausly asked Dimond if he has worked out the right-of-way with the land owner. Dimond stated he is working on it; as of today, no official easement exists at Sauk County. Lins asked who would pay for maintenance of the driveway. Dimond stated Bug Tussel would be responsible for maintenance. Schaffer asked if there would be a maintenance agreement. Lins moved and Bindl seconded to approve the driveway construction plan for a cell tower on Paulus Road as presented with the following stipulations: 1) the landowner coordinates with WDNR to assure any necessary permitting is secured PRIOR to the start of construction and 2) the landowner needs to have the easement recorded (Sauk County) PRIOR to the start of construction. Motion carried.

- b. **Discussion/possible action regarding Wisconsin DNR Waterway Marker Permit Approval:** Bindl stated he was contacted by Luke Haun of Lunda Construction Company regarding an application to waterway markers in the Wisconsin River. Bindl stated he contacted both Sauk and Iowa counties and both stated they do not have jurisdiction. Bindl moved and Radel seconded to approve the Waterway Marker Application and Permit as presented. Motion carried.
  - c. **Discussion/possible action about becoming certified as a Broadband Forward! Community:** Lins showed a model ordinance which would expedite the permit process if someone wanted to install lines. Broadband is always on, can handle multiple users and can handle large data files. A discussion took place regarding the model ordinance and the amount charged for a permit in relation to the cost of the Town's driveway permit. Hirth stated she did not like the 10 day review timeframe; should slow down and not rush this whole thing. No action taken.
  - d. **Discussion/possible action regarding policy for delinquent personal property tax:** Shelton explained that there has never been an effort to collect delinquent personal property tax. Personal property consists of items such as equipment, furniture, fixtures and airplane hangars. Lins stated town residents basically have to eat the amounts that are not paid by business owners because unlike real estate taxes, the township is responsible for the collection of personal property tax and the county does not pay over any unpaid amounts to the Township. Lins stated he has contacted the town attorney regarding the matter. Lins stated an idea would be to form a policy so this does not happen in the future; at the March and September board meetings the treasurer would report who is delinquent. Lins stated the idea to have a policy in place would be for the benefit of future board members; all policies would be reviewed at every annual meeting. No action taken.
  - e. **Discussion/possible action on setting the 2017 Caucus date:** Lins moved and Radel seconded to set the Town of Spring Green 2017 Caucus date for January 14, 2017 at 10:00 am. Motion carried.
  - f. **Discussion/possible action regarding the Town of Spring Green 2017 budget:** Radel moved and Bindl seconded to formally adopt the Town of Spring Green 2017 budget as presented. Motion carried.
  - g. **Discussion/possible action regarding the 2017 Patrolman Agreement:** Radel moved and Bindl seconded to approve the 2017 Patrolman Agreement as presented. Motion carried.
12. **Adjourn:** Bindl moved and Radel seconded to adjourn at 8:46 pm. Motion carried.