

Minutes of the Spring Green Cemetery Committee Meeting of the Township of Spring Green

Proceedings of the Spring Green Cemetery Committee Meeting, held at 6:05 pm on Monday, September 26, 2016 at the Town Hall located at E4411 Kennedy Road, Spring Green, and Wisconsin:

1. **Call to Order**: Mike Bindl, Committee Chair called the meeting to order at 6:05 pm.
2. **Legal Posting**: Jenny Pappas, Clerk certified compliance with the open meeting law.
3. **Roll Call**: Members present were Mike Bindl, Kolby Hirth and Tim Johnson. Also present was Jenny Pappas.
4. **Adopt Agenda**: Bindl moved and Hirth seconded to adopt the agenda as presented. Motion carried.
5. **Approval of Minutes**: Johnson moved and Hirth seconded to approve the August 29, 2016 Cemetery Committee minutes as amended. Motion carried.
6. **Discussion/possible action regarding Cemetery Chapel Repairs**: The Committee discussed the repair of the duct work in the basement of the chapel. Johnson stated he and Kevin Lins, along with some other donated labor will work on re-hanging the duct work later this year. No action taken. Johnson stated the painting of the Chapel is at a standstill due to weather conditions. Johnson stated the Boy Scouts are willing to paint the lower areas; the plan is to get at it yet this fall. Johnson will follow up with Lins for a tentative date for painting. No action taken.
7. **Discussion/possible action regarding lawn mowing and snow plowing contractors**: Bindl went over some sample snow plowing bid advertisements from other municipalities. The Committee discussed liability insurance; Pappas will call Rural Insurance to ask what is recommended for contractors to carry. The consensus of the Committee was to post the mowing and plowing bids separately. Johnson moved and Bindl seconded to advertise for snow plowing bids on 10/5/16 & 10/12/16 with a bid due date of 10/21/16 and to advertise for mowing bids on 4/5/17 & 4/12/17 with a bid due date of 4/21/17. Motion carried.
8. **Discussion/possible action regarding Cemetery Rules & Regulations**: Bindl moved and Johnson seconded to approve the Cemetery Rules & Regulations as presented. Motion carried.
9. **Review Ordinance Chapter 17 – Town of Spring Green Cemetery**: The Committee reviewed Draft 4 of the revised Ordinance completing the full ordinance review. Hirth moved and Johnson seconded to submit the Cemetery Rules & Regulations and Draft Ordinance Chapter 17 to the Town Board for the October meeting. Motion carried.
10. **General Public Comment**: There was no general public comment.
11. **Set next meeting date**: The consensus of the Committee was to hold the next meeting on Monday, October 24, 2016 at 6:00 pm. No action taken.
12. **Adjourn**: Johnson moved and Hirth seconded to adjourn at 7:38 pm. Motion carried.