

Minutes of the Regular Monthly Board Meeting of the Township of Spring Green

Proceedings of the Town of Spring Green Regular Board Meeting, held at 7:00 pm on Thursday, June 1, 2017 at the Town Hall located at E4411 Kennedy Road, Spring Green, and Wisconsin:

1. **Call to Order:** Kevin Lins, Town Chairperson called the meeting to order at 7:00 pm.
2. **Legal Posting:** Jenny Pappas, Clerk certified compliance with the open meeting law.
3. **Roll Call:** Members present were Chairperson Kevin Lins, Supervisor Dave Radel, Supervisor Carla Carmody, Clerk Jenny Pappas and Treasurer Karen Shelton. Also present were: Bill Mertens, Michelle Thomas, Louis Weston, Denise Lins, Kolby Hirth, Irene Golembiewski and Jerry Bindl.
4. **Adopt Agenda:** Radel moved and Carmody seconded to adopt the agenda as presented. Motion carried.
5. **Approve Minutes:** Carmody moved and Radel seconded to approve the minutes of the May 4, 2017 Regular Board Meeting as presented. Motion carried.
6. **Treasurer's Report:** Shelton reported beginning balance of \$469,477.92 with receipts of \$3,933.95 and disbursements of \$67,811.97 leaving a balance of \$405,999.90. Radel moved and Carmody seconded to file the Treasurer's Report as presented. Motion carried.
7. **Monthly Bills/Invoices:** Carmody moved and Radel seconded to approve the monthly bills/invoices for payment as presented. Motion carried.
8. **Chairperson & Supervisors Reports:**
Chairperson's report/Kevin Lins:
 - May 8th Received an email from Lori Lubinski stating that she had met with Joost attorney Nicholas Boerke and the two of them have come to an agreement on a settlement offer for an easement from Mr. Joost. The settlement is within the parameters agreed to by the Town Board in the closed session meeting with Lori on April 10th. Lori is going to work on the language for a standard drainage easement and the Joost's are going to get a CSM (certified survey map) showing/describing the area of the easement. When this work is done, then Lori will ask the full Town Board for approval. She thought this would happen in late June or July. Attorney Boerke and attorney Lubinski will advise the Court that the matter has been resolved and the scheduled trial date will be taken off the Court calendar.
 - May 8th Received an email from Jenny, who followed up with the insurance agent for the contractor for the lawn mowing at the cemetery. We were questioning whether he needed workman's comp insurance on his part time employees. We were told he does not, because the contractor hasn't reached the payroll threshold where this coverage is mandated by the State.
 - May 16th Attended a broadband meeting here at the Town Hall along with some members of the Village of Spring Green. We decided the next step is to do a survey to gauge interest by sending out a letter to the first people we could potentially hook up. This is on the agenda for later.
 - May 22nd Received an email from Fred Gruber of Jewell Associates with a copy of the response from the Wisconsin Historical Society about the burial sites in the area of the Rainbow Road project. This response was from Lead Senior Compliance Officer Chip Harry L. Brown III dated May 18th in which he stated "we do hereby authorize the proposed ground disturbing activities within the uncatalogued boundaries of the Williams Mound Group (SK-0113) burial site.....". "All ground-disturbing activities specifically pertaining to the "reconstruction" portion of the road project that occur within the uncatalogued boundaries of the burial site shall be monitored by a qualified archeologist...". Fred is getting a quote from Commonwealth Cultural Resources Group, Inc. (CCRG) out of Minocqua, WI to monitor the project. We are now waiting for the DNR to sign off. (Read from The Wisconsin Archeologist pdf)
 - May 23rd I sent an email to Amanda Bowen, attorney for Luther Family Farms, LLC asking if she was still going to send me a copy of the unanimous consent resolution. She responded back with an apology for the delay and a copy of the resolution.
 - May 24th Brad and I took my trailer and hauled the Porta Potty down to Lauden Park.
 - May 25th Attended a joint meeting between the Town Board and Village of Spring Green Recycling Committee here at the Town Hall to get their input on our proposed Chapter 18 Waste Burning Facility Ordinance. We talked about a perimeter fence that is required by both the state statutes and our ordinance and how it might affect the snowmobile trail presently passing through. No changes were suggested by the Village committee and we have this on the agenda for later to start to amend our code of ordinances to add Chapter 18.
 - May 29th Received an email from Kolby Hirth about a USDA Home Repair Loans and Grants program. You can get a copy of this from Jenny if you have an interest. (Read from USDA pdf)

- May 30th Received an email from Natalie saying one of the delinquent personal property taxes persons has responded back from a letter her office sent out stating that this person was planning on sending payment to her office and that she would forward the payment to the Town.
- May 30th Helped Brad find a hydraulic leak on the new tractor. When we found it, Brad called Simpson and they immediately came out and fixed it. It had to do with the third hydraulic remote that they added at their shop.
- May 30th Received a forwarded email from Fred Gruber of Jewell Associates originating from Eugene Bekta P. E., who is a Water Resources Engineer from the Bureau of Watershed Management/Water Division of the Wisconsin Department of Natural Resources. He issued a permit (WDNR FIN 59273) effective May 30th for three years for our “Notice of Intent” submitted to his office for the Rainbow Road Reconstruction project. This is the last of the permits, easement and unanimous letter of consent that I was waiting for and Fred will now put an ad in the paper for the next two weeks asking for bids and they are tentatively scheduled to be opened on June 22nd in Jewell’s office.
- May 31st Sent an email to Madeline Gotkowitz, hydrogeologist with the Wisconsin Geological Survey, who about a year ago (July 11th, 2016) had a data recorder installed in well SG-1 along Jones Road. I had asked several times over the last year for a copy of the log so we could update our spreadsheet. She always told me she would but never did. So I told her if she doesn’t send me something, the Town would be better off having her take the equipment out and we will go back to reading it ourselves. I have had a couple of people ask me what the level of the groundwater was doing out there and I explained I didn’t know. She replied back she would try to have something for me by Friday.

Supervisor Report/Dave Radel:

- May 15th helped Brad remove a tree from Jones Road after an evening storm.
- May 16th attended a Fire Board Meeting
- May 18th removed a tree from Horseshoe Road from a storm the evening before (Brad was on vacation)
- May 18th attended a WTA meeting in LaValle
- May 25th attended joint meeting with the Village for the Wood Burning Facility Ordinance review
- May 26th looked over a property that the Plan Commission has been working on a CSM with the owner. Item is on the agenda tonight

Supervisor Report/Carla Carmody:

- May 18th attended WTA meeting. The new Sauk County Administrative Coordinator Alene Bolan talked about money/loans to help with home repairs. There will be several meetings in June for Placemaking and the Future of Sauk County. Lisa from Sauk County Planning and Zoning discussed upcoming Clean Sweep and talked about bins for recycling plastics on farms. Ed Brooks encouraged people to contact him with any concerns. Horseshoe damage on roads around the LaValle area was discussed; Sauk County is looking into an ordinance that would require composite horseshoes.

9. **Comment from the Public:** Hirth – follow up comments from last month’s meeting regarding Big Hollow Ditch. Polivka – commented on emergency clause; involvement of full board in discussion/decisions.

10. **Reports:**

- Patrolman:** Haas reported working on the following during the month of May: clean-up of downed braches at the Cemetery, fixed the boat landing, mowing and trimming at Park and Town Hall, pick trash on Kennedy Road, started first round of mowing, graded shoulders on Kennedy Road, worked on patching.
- Building Inspector:** Pappas reported six permits were issued for May: 1) Marvin Gardens – Five Mobile Homes, 2) James Harwood – Swimming Pool, 3) Dubois Investments – Manufactured Home, 4) Cloud Nine, LLC – Misc. Electrical, 5) Kolby & Tom Hirth – Basement Remodel and 6) Shawn & Marissa Aron – Pole Shed.
- Emergency Planning:** No Meeting.
- Plan Commission:** Discussed CSM on Porter Road, continued work on the comprehensive plan.
- Extraterritorial Zoning Committee:** No Meeting.
- Fire District:** Three fire fighters recently completed the FF1 Class. New rescue boat delivered and was tested; will keep old boat for one year as a back-up. Bob Tennant’s name was added to a memorial at Sauk County. Applied for a grant for new equipment. There have been 90 ambulance calls from the beginning of the year through mid-May. Sondra Anliker is working on the audit/will work on creating policies.

11. Agenda Items for discussion and/or action by the Town Board:

- Discussion/possible action regarding CSM: Jason Schaad to present a CSM for his property located at E2799 Porter Road, to combine two lots:** Lins moved and Radel seconded to approve the CSM as presented with the condition that the driveway is moved to conform to the Driveway Ordinance. Motion

carried. Lins noted after the driveway is inspected and approved by the building inspector, he would sign the CSM.

- b. **Discussion/possible action regarding JEZC Committee appointment:** Lins moved and Radel seconded to appoint Kolby Hirth to the Joint Extraterritorial Zoning Committee. Motion carried.
 - c. **Discussion/possible action regarding delinquent Personal Property Taxes:** Lins stated he had Cross, Jenks send letters to individuals/businesses with delinquent personal property taxes. The next step in the collection process is small claims court. Lins stated there are four outstanding to date, and Cross Jenks will instruct the Clerk how to handle the small claims process. Radel moved and Carmody seconded to have Natalie Bussen draft a form to instruct the Clerk how to start the small claims court procedure for delinquent personal property taxes. Motion carried.
 - d. **Discussion/possible action regarding a mailing to potential broadband customers to gage interest:** Lins stated there is a Broadband Grant available and the application is due June 30. Lins stated the Broadband group is proposing to send a letter to residents/businesses along Hwy 14, Pearl Road, Kennedy Road to Monument Road, Beau River Rain and Jones Road with a link to a Survey Monkey to gage interest. Lins stated the Town would need to borrow money initially, and then the project will be self-funding. Radel moved and Carmody seconded to spend up to \$200 for a Broadband survey mailer to approximately 238 potential customers. Motion carried.
 - e. **Discussion/possible action regarding R-1703: Consideration of an Amendment to the Code of Ordinances – Wood Burning Facility:** Radel moved and Carmody seconded to approve Resolution R-1703: Consideration of an Amendment to the Code of Ordinances – Wood Burning Facility as presented. Motion carried.
 - f. **Liquor License Renewals:** Radel moved and Carmody seconded to approve the Liquor License Renewals as presented. Motion carried.
 - g. **Information regarding Sauk County Public Input Sessions:** No action taken.
 - h. **Discussion/possible action regarding sand that has washed into the North ditch at the corner of Mercer and Big Hollow Roads:** Carmody stated she noticed sand has washed into the North ditch at the corner of Mercer and Big Hollow Roads and wanted to ask the board to do something about it. Haas stated he went and took a look at it – he could potentially remove it after he mows it out. Radel suggested waiting until it dries out and then see what is there. Radel asked Haas to contact the board after he has mowed it off. No action taken.
12. **Adjourn:** Carmody moved and Radel seconded to adjourn at 8:01 pm. Motion carried.