

Minutes of the Spring Green Cemetery Committee Meeting of the Township of Spring Green

Proceedings of the Spring Green Cemetery Committee Meeting, held at 6:00 pm on Monday, April 24, 2017 at the Town Hall located at E4411 Kennedy Road, Spring Green, and Wisconsin:

1. **Call to Order:** Tim Johnson called the meeting to order at 6:00 pm.
2. **Legal Posting:** Jenny Pappas, Clerk certified compliance with the open meeting law.
3. **Roll Call:** Members present were Kolby Hirth and Tim Johnson. Also present was Jenny Pappas.
4. **Adopt Agenda:** Johnson moved and Hirth seconded to adopt the agenda as presented. Motion carried.
5. **Approval of Minutes:** Johnson moved and Hirth seconded to approve the October 24, 2016 Cemetery Committee minutes as presented. Motion carried.
6. **Discussion/possible action regarding mowing contractors:** The Committee reviewed the mowing bid received from S & J Lawn & Landscape. A certificate of liability insurance was not included. Pappas texted the contractor who stated he would have his insurance agent email the certificate tomorrow. Johnson moved and Hirth seconded to recommend S & J Lawn & Landscape as the contractor for the 2017 season contingent upon receipt of a liability insurance certificate. Motion carried.
7. **Discussion/possible action regarding annual Cemetery clean up dates:** The Committee discussed having a set clean-up date/dates that can be placed on the entrance of the Cemetery and eliminate the need for publishing every year. Johnson moved and Hirth seconded to add clean-up dates of the first week of October and the first week prior to Easter to the Cemetery Rules & Regulations document. Motion carried.
8. **Discussion/possible action regarding purchase of new signage for the Cemetery entrance:** The Committee discussed new signage for the Cemetery entrance noting the signs should be a shortened version of the current Rules & Regulations. Johnson moved and Hirth seconded to have Hirth review the Rules & Regulations for signage, to add the clean-up dates and to obtain pricing. Motion carried.
9. **Discussion/possible action regarding liaison for grave sales:** Pappas informed the Committee that Viola Richardson notified her she would no longer be selling gravesites for the Cemetery. Pappas stated Roger Kolan has agreed to sell graves in the interim until a replacement is found. The Committee discussed possibly placing an advertisement in the paper. Hirth moved and Johnson seconded to have the Committee members put feelers out for a replacement for Viola Richardson. Motion carried.
10. **Discussion/possible action regarding Committee membership:** Hirth stated the Committee could recommend the Town Board consider appointing a member to the Committee that would also act as the liaison. Hirth stated she is sensitive to the fact that she does not have kin at the Cemetery and does not know if she serves a productive purpose as a Committee member any more. Hirth stated the Committee may be better served by a group that has a genuine interest in genealogy. No action taken.
11. **General Public Comment:** There was no general public comment.
12. **Set next meeting date:** No meeting date was set at this time. No action taken.
13. **Adjourn:** Johnson moved and Hirth seconded to adjourn at 6:43 pm. Motion carried.