

Minutes of the Regular Monthly Board Meeting of the Township of Spring Green

Proceedings of the Town of Spring Green Regular Board Meeting, held at 7:00 pm on Thursday, October 5, 2017 at the Town Hall located at E4411 Kennedy Road, Spring Green, and Wisconsin:

1. **Call to Order:** Kevin Lins, Town Chairperson called the meeting to order at 7:00 pm.
2. **Legal Posting:** Jenny Pappas, Clerk certified compliance with the open meeting law.
3. **Roll Call:** Members present were Chairperson Kevin Lins, Supervisor Dave Radel, Supervisor Carla Carmody, Clerk Jenny Pappas and Treasurer Karen Shelton. Also present were: John McKenna, Bill Mertens, Marian Copus, Louis Weston, Mel Levy, Mark Levy, Fred Iausly, Sharon Stark, Peter Livingston, Paulina Falteisek, Jason Falteisek and Lisa Andrewski.
4. **Adopt Agenda:** Radel moved and Carmody seconded to adopt the agenda as presented. Motion carried.
5. **Approve Minutes:** Carmody moved and Radel seconded to approve the minutes of the September 7, 2017 Regular Board Meeting as presented. Motion carried.
6. **Treasurer's Report:** Shelton reported beginning balance of \$438,692.41 with receipts of \$38,650.58 and disbursements of \$105,579.11 leaving a balance of \$371,763.88. Radel moved and Carmody seconded to file the Treasurer's Report as presented. Motion carried.
7. **Monthly Bills/Invoices:** Radel moved and Carmody seconded to approve the monthly bills/invoices for payment as presented. Motion carried.
8. **Chairperson & Supervisors Reports:**

Chairperson's report/Kevin Lins:

- September 12th – September 17th I was on call for Brad while he was gone on a trip. This was one of the rare times where no tree calls came in.
- September 12th I attended the Plan Commission meeting.
- September 14th I met with David Jones at The Peoples Community Bank and signed the loan papers for the Joost lawsuit settlement.
- September 20th I attended the JEZC meeting at the Village hall.
- September 30th I received the latest well tracking report from Jenny.
- October 3rd Dick Cates called about service organizations wanting to put up a shared sign post at the southern entrance to the Village which would be located on land in the township. It would be right next to the existing welcoming sign. He wanted to know what procedure he needed to follow. I believe Fred, Jenny and myself have come to the conclusion that signs are a zoning issue and this area is in the ET zone, so it is not an issue for the Town.

Supervisor Report/Dave Radel:

- Had a conversation with a town resident about wanting to put a culvert across Mercer Road; this will be discussed later in the agenda.
- Have had three calls from a potential buyer of land on Rainbow Road. The gentleman I spoke to was inquiring about the land the town purchased on the Rainbow Road curve, the zoning and if there were any known future building plans for that area.
- I had a call from a resident about the possible purchase of a ladder truck for the fire district. I did meet with the gentleman to listen to his concerns he had about a possible ladder truck purchase.
- Had discussion with John McKenna regarding road right-of-way and permitting of utilities accessing this area.

Supervisor Report/Carla Carmody:

- No report

9. **Comment from the Public:** John McKenna: culvert on Mercer Road, utility permit requirement. Lins: Marilyn Van Slyke, Tom Dedrich and George Alt passed away recently.
10. **Reports:**
 - a. **Patrolman:** Haas reported working on the following during the month of September: finished last round of mowing, worked on patching, mowing at park and Town Hall, painting at Cemetery Chapel, removed port-a-pot for the season. On Friday, October 13 from 9:00 am – 12:00 pm Sauk County TRIAD will be utilizing the shop for their annual event to assist elderly drivers with vehicle inspections.
 - b. **Building Inspector:** Pappas reported no building permits issued for September.
 - c. **Emergency Planning:** No meeting.

- d. **Plan Commission:** lausly stated there is an application for a CSM which will be discussed later in the agenda. Continued working on the comprehensive plan.
 - e. **Extraterritorial Zoning Committee:** Meeting held on 9/20 – discussed a letter from Peterzak’s Attorney, Ted Frank – this item was informational only. Discussed the inclusion of the requirement of a driveway permit in the zoning ordinance. A recommendation will be made to the Village Board to authorize legal review of the recommendation. Discussed accessory structures – looking at allowing in side yards and discussion height requirements. Discussed Air BnB/VRBO scenarios.
 - f. **Fire District:** September 25th the Fire Board attended a fire department meeting that included officers as well as the general membership to discuss the purchase of a 1992 ladder truck. After a power point presentation by Fire Chief Lin Gunderson, the topic was up for discussion. Most of the members were in favor except for a couple of members. The questions these members had were the following: Need, Manpower, Training, Insurance, Years of service remaining and equipment certification. These questions were all addressed Prior to this meeting there was a team of fire members to loo the truck over. The team was made up of mechanics that specialize in general auto repair, diesel engine repair, body repair and one board member. After a 90 minute discussion the Fire Board conducted its own meeting to discuss the purchase of the truck. After discussion, the board asked for public comment before a vote was conducted. There was no public comment. The board had a motion and a second to purchase the 1992 truck for \$50K and to include up to but not to exceed \$30K to equip the truck. The motion carried.
11. Agenda Items for discussion and/or action by the Town Board:
- a. **Discussion/possible action regarding presentation by Brent Clarson of a CSM for his property, combining Lots 20, 21, 22 of W.W. Kitchens Addition on Richland Road:** lausly stated Mr. Clarson came before the Plan Commission in September and the Plan Commission recommends approval of the CSM. Radel moved and Carmody seconded to approve the CSM as presented. Motion carried.
 - b. **Discussion/possible action regarding a request submitted by Jerry Sprecher to install a culvert across Mercer Road:** Radel stated he received a verbal request from Sprecher to install the culvert. McKenna handed out a copy of State Statute Chapter 86 and stated per the Statute, a permit should be applied for through the Town and the specifications of the culvert need to be provided as part of the permitting process. McKenna went on to state that a permit should also be required for any utility work being done in the right-of-way. Radel moved and Carmody seconded to table the item pending Town Attorney’s review of State Statute Chapter 86. Motion carried.
 - c. **Discussion/possible action regarding contract with Town & Country Sanitation:** Lins stated the Town Attorney reviewed the proposed contract from Town & Country. There are several items that need to be ironed out, so there will be no action on this item at this time. Sharon Stark and Peter Livingston expressed their concern of the larger recycling receptacle and inquired about building some form of structure to house the containers near the end of their long driveway. Stark and Livingston noted they have a very lengthy driveway and the option of having pick up at the house is not an option as it would be too difficult for the trucks to manage the driveway and it would be damaging to the driveway as well. Stark stated she and Livingston will not be the only residents affected; this will be a bigger concern for more people. Lins stated he would follow up with the contract and relay the citizen concerns. No action taken.
 - d. **Discussion/possible action regarding Ordinance 2017-1005: Addition of Chapter 20 - Recycling:** Carmody moved and Radel seconded to approve Ordinance 2017-1005 as presented. Motion carried.
 - e. **Discussion/possible action regarding settlement of the Joost Lawsuit:** Lins stated the loan documents have been signed and are ready to go. \$270K is to be paid to a trust account. The easement language is still in process; specifically access to the easement. Carmody moved and Radel seconded to transfer the \$270K settlement amount to the von Briesen & Roper S.C. trust account. Motion carried.
 - f. **Discussion/possible action regarding selection of an alternate for the JEZC:** Radel moved and Carmody seconded to appoint Kevin Lins as the primary alternate to the JEZC and Dave Radel as a secondary alternate to the JEZC. Motion carried.
 - g. **Discussion/possible action regarding the 2018 Maintenance Assessment Contract between Kleven Property Assessment and the Town of Spring Green:** Radel moved and Carmody seconded to approve the 2018 Maintenance Assessment Contract between Kleven Property Assessment and the Town of Spring Green as presented. Motion carried.

- h. **Discussion/possible action regarding purchase of new truck and equipment:** Carmody moved and Radel seconded to have Haas obtain pricing on a new plow and have Pappas report the status of the road maintenance budget line item at the next meeting. Motion carried.
 - i. **Discussion/possible action regarding participation in the 2020 Census Local Update of Census Addresses Operation (LUCA):** Pappas informed the board that Sauk County is willing to take this task on for any municipality that asks for assistance. Radel moved and Carmody seconded to opt out of the 2020 Census Local Update of Census Addresses Operation (LUCA), have Pappas complete the opt out paperwork and request Sauk County's assistance. Motion carried.
 - j. **Discussion/possible action regarding a recommendation of the Cemetery Committee regarding grave sales:** Carmody moved and Radel seconded to pay Roger Kolan the sum of \$500 per year for selling graves at the Spring Green Cemetery. Motion carried.
12. **Adjourn:** Radel moved and Carmody seconded to adjourn at 8:28 pm. Motion carried.