

Minutes of the Regular Monthly Board Meeting of the Township of Spring Green

Proceedings of the Town of Spring Green Regular Board Meeting, held at 7:00 pm on Thursday, February 1, 2018 at the Town Hall located at E4411 Kennedy Road, Spring Green, and Wisconsin:

1. **Call to Order:** Kevin Lins, Town Chairperson called the meeting to order at 7:00 pm.
2. **Legal Posting:** Jenny Pappas, Clerk certified compliance with the open meeting law.
3. **Roll Call:** Members present were Chairperson Kevin Lins, Supervisors Dave Radel and Carla Carmody, Clerk Jenny Pappas and Treasurer Karen Shelton. Also present: Brad Haas, Marian Copus, Irene Golembiewski, Kolby Hirth, Bill Mertens and Fred lausly.
4. **Adopt Agenda:** Radel moved and Carmody seconded to adopt the agenda as presented. Motion carried.
5. **Approve Minutes:** Carmody moved and Radel seconded to approve the minutes of the January 4, 2018 Regular Board Meeting as presented. Motion carried.
6. **Treasurer's Report:** Shelton reported beginning balance of \$485,060.61 with receipts of \$1,520,214.87 and disbursements of \$1,020,144.11 leaving a balance of \$805,131.37. Radel moved and Carmody seconded to file the Treasurer's Report as presented. Motion carried.
7. **Monthly Bills/Invoices:** Carmody moved and Radel seconded to approve the monthly bills/invoices for payment as presented. Motion carried.
8. **Chairperson & Supervisors Reports:**
Chairperson's report/Kevin Lins:
 - Sometime in the last month I phoned Fred Gruber with Jewell Associates and stated I would like to have the bids put out in February sometime for the Rainbow Road curve. I would like this timed so that we can have the bid opening a couple of days before our March meeting and then decide at our March meeting to accept or reject any bids.
 - Sometime in the last month I wasn't sure which Tuesday was the recycling pickup date, so I looked at Town and Country Sanitation's website and downloaded a schedule. Perhaps we should put this on our website.
 - January 8th, 9th, 10th & 11th Trimmed trees at the cemetery.
 - January 11th I signed the January Tax Settlement Checks.
 - January 14th I sent a response letter to Jenny to be mailed out to concerned residents from Rolling Ridge about a red flashing light on a communications tower recently installed.
 - January 15th I emailed a response to an email sent to Jenny on January 2nd and addressed to the Town Board concerning the 29% property tax increase on the Town's share.
 - January 16th Received an email from our building inspector with a copy of Ordinance 21 passed by the Town in 2000 detailing the procedure for any proposed rate increase. He is planning on a rate increase for us in the future and wanted to let me know. I'm not sure how this works with our current Chapter 9, so I sent Natalie a message asking for clarification.
 - January 16th Attended a broadband meeting at the Village Hall with reps from the Village and RU. As a result of this meeting, the grant application was changed and the MOU between the Village, Town and RU will need to be approved again. This is on the agenda for later.
 - I want to ask residents in the Town to submit public comments in favor of our grant application. This can be done here
http://apps.psc.wi.gov/vs2015/ERF_search/content/searchResult.aspx?UTIL=5&CASE=BF&SEQ=2018&START=none&END=none&TYPE=none&SERVICE=none&KEY=none&NON=N The deadline for public comments is February 15th.
 - January 17th Received an email from our building inspector that two structures have been demolished and removed from the Mark Hurst Property and that the site is now in compliance. Mr. Hurst was very cooperative.
 - January 27th I received an email inquiring if the Town has anything required for a burn permit. I informed this person that our ordinance only applies to "Waste Burning Facilities" of which there are two in the township. This ordinance does not apply to individuals, businesses or farmers.
 - January 31st Attended a Joint Recycling meeting between the Village and Town. The Village will now fill out a permit for the Town's ordinance and the Town will share in the cost.

- February 1st Returned a voicemail from Ryan Swanson, Process Engineer, Sustainability Manager, Project Management and also does Capacity and Strategic Planning for Cardinal Glass IG. Ryan would like to come to a Town meeting and speak for a few minutes during the Public Comment section of our March meeting and try to get a feel for our meeting and also any concerns with members of the public. He would likely follow up in a later meeting and also talked about making some yearly comments at a Town meeting.

Supervisor Report/Dave Radel:

- Received several calls throughout the month from a resident complaining about sand/salt on the sharp curve on Kennedy Road. She also mentioned the danger the curve presents. I talked with Brad with sanding/salting and told the resident that I would try to get this on February's agenda.
- January 16th Fire Board Meeting
- January 24th Joint Meeting with Village to review PSD Agreement.
- January 25th Emergency Management Meeting
- January 31st Joint meeting with Village to review Recycling Agreement.

Supervisor Report/Carla Carmody:

- January 19th Plan Commission Meeting.
- January 15th Received phone call from resident asking questions about obtaining a burning permit.
- January 31st Joint meeting with Village Sanitation & Recycling Committee.

9. **Comment from the Public:** There was no comment from the public.

10. **Reports:**

- a. **Patrolman:** Haas reported worked on the following during the month of January: Plowing/sanding, truck maintenance, tree and brush clean-up on Leone/Highbanks, Big Hollow Ditch mowing.
- b. **Building Inspector:** Pappas reported the following permits issued for January: New Single Family Residence at E4655 Gwythian Way, Cell Tower Collocation at S12191 Thuli Road, Addition/Remodel at E5340 Highbanks Lane, Water Heater at S12956 Ivy Lane and Razing/Demolition at E2885 Porter Road.
- c. **Emergency Planning:** Meeting was held on January 25th. Featured speaker was Rick Markley with Aspect Multimedia. Rick films training events such as controlled burns, active shooter and mass casualty. Rick takes the training films and downloads them into virtual reality headsets. The headsets show 360 degree images that appear to be life like. This type of training makes learning faster, increases interest and can train more people with fewer resources. This type of training is good for law enforcement, medical, hazmat, fire and in the work place. Emergency Management meetings have been held every other month. After the March meeting, meetings will be held quarterly. A river gauge has been installed on the Baraboo River in LaValle. This will act as a warning device to better prepare for flood waters in the Reedsburg area.
- d. **Plan Commission:** Iausly reported a consultation was held with Terry Prem regarding an expansion of Prem Meats to include a slaughtering facility. Continued to work on the Comprehensive Plan. A comment was received from the Peterzak's regarding October meeting minutes.
- e. **Extraterritorial Zoning Committee:** There was a public hearing to add Slaughtering Facility as a conditional use in the B-3 District. Continued to discuss changes to the Zoning Ordinance regarding various permits required for Zoning Applications. Junk in the ET and Accessory Structures will be standing issues on future agendas.
- f. **Fire District:** Meeting on January 16th. Bills were reviewed by the board. Dave Zwettler with Rural Mutual reviewed the insurance policy the district holds with them. Fire report was given by Mark Baryenbruch. Mark was a last minute fill in and did not have a lot to share. Mark did say that the ladder truck the district purchased has a few fire members trained and the truck has been equipped and is ready for service. Training of more members will take place when the weather gets warmer. Ambulance report was given by ambulance Chief Derek Miller. Derek reported that ambulance calls for the past year are equivalent with past years (320 – 2017). EMR's (Emergency Medical Responders) are being added to the district to act as first responders. State laws have changed so an EMR can ride along with an EMT for transportation. Jamie Radtke has been added to this new position. The district is still looking for more people to train for this position. (There is less training for an EMR vs. EMT). The district would like to have at least 6 EMR members. February 10th – 11th will be refresher training for EMTs.

11. Agenda Items for discussion and/or action by the Town Board:

- a. **Discussion/possible action regarding an updated Memorandum of Understanding with Reedsburg Utility and The Village of Spring Green concerning an updated Broadband Grant Application:** Lins stated the Township, Village and Reedsburg Utility met on January 16th. The broadband grant application has been changed as a result of the survey. Lins stated a different approach will be taken; the grant application took out areas within the town that are already served by Charter. The new application is asking for more money and is geared toward the most underserved areas of the Town. The Village will not change. Lins stated the grant will cover approximately one-third of the miles of road within the Town. Lins stated he does not know how it will turn out. Lins went over an Excel spreadsheet detailing the number of pass by customers and the number of estimated subscribers. Lins stated if the grant is awarded, the Town's portion will be \$280,899. Lins stated the Town would need to take out a loan for this amount; however, the service will be self-sufficient and no taxpayer dollars would be used to repay the loan. The loan would be paid back by revenue from the broadband customers. Lins stated the only change to the updated Memorandum of Understanding is the amount. Reedsburg Utility and the Village have signed the updated MOU. Lins noted if the grant is awarded, a commission would have to be formed to set rates. Carmody moved and Radel seconded to approve an updated Memorandum of Understanding with Reedsburg Utility and The Village of Spring Green concerning an updated Broadband Grant Application as presented. Motion carried.
- b. **Discussion/possible action regarding the care and safety of Kennedy Road:** Radel stated he has received phone calls regarding the curve on Kenney Road near Lone Rock. Radel stated there is a lot of traffic on the road and suggested the curve be changed to a 90 degree turn with two stop signs. Haas stated the County assisted with the chevrons on the curve and noted the County is going to have someone from the State come out and take a look at the curve. Mertens stated the signs have been run over repeatedly at the curve and someone even hit the house on the curve. All of Kennedy is dangerous – need to slow traffic down. Kevin stated residents should not call Brad in regards to road safety, sanding/salting – these calls should go directly to Kevin, Dave or Carla who will in turn relay the message to Brad. Lins suggested waiting to see what happens with the Lone Rock bridge and further suggested looking into flashing/lighted signage. No action taken.

12. **Adjourn:** Carmody moved and Radel seconded to adjourn at 8:41 pm. Motion carried.