

Minutes of Regular Town Board Meeting of the Township of Spring Green

Proceedings of the Town of Spring Green Regular Board Meeting, held at 7:00 pm on Thursday, March 7, 2019 at the Town Hall located at E4411 Kennedy Road, Spring Green, Wisconsin:

1. **Call to Order:** Kevin Lins, Town Chairperson called the meeting to order at 7:01 pm.
2. **Legal Posting:** Kevin Lins certified compliance with the open meeting law.
3. **Roll Call:** Members present were Chairperson Kevin Lins, Supervisor Dave Radel, Supervisor Carla Carmody, Clerk Vicki Terpstra, Treasurer Karen Shelton, and Patrolmen Andrew Shimniok and Brad Haas. Also present were Fred Iausly, Marian Copus, Bill Mertens, Nate Robson, Peer Curran, Stephen and Mary Peterzak, Natalie Bussan, Emery Schaffer.
4. **Adopt Agenda:** Kevin Lins informed the Board that Jeff Maier would not be in attendance and asked to postpone the agenda item *13c: Discussion/possible action on Jeff Maier's revised proposal for a subdivision off of Kennedy Road*. Dave Radel moved and Carla Carmody seconded to postpone item 13c until the next meeting and to adopt the agenda as presented. Motion carried.
5. **Approval of Minutes from the February 2, 2019 Regular Monthly Board Meeting(s):**
Carmody moved and Radel seconded to adopt the minutes as presented. Motion carried.
6. **Comment from the Public:** Fred Iausly reminded everyone that there is a School Board referendum on the ballot for April 2 and voiced his support for the referendum.
7. **Communications:** Kevin Lins read aloud the following letters/correspondence:
 - a. Melvin and Alice Levy and William and Lisa Falcon regarding the Stephen and Mary Peterzak request for a permit and variances for a shared driveway;
 - b. Gary and Susan Johnson regarding zoning.
8. **Clerk's Report:** Vicki Terpstra presented the clerk's report.
9. **Treasurer's Report:** Karen Shelton presented the Treasurer's report. Carmody moved and Radel seconded to file the Treasurer's report as presented. Motion carried.
10. **Approve Monthly Bills/Invoices for Payment:** Carmody moved and Radel seconded to approve the monthly bills for payment, and to postpone payment of one invoice for plow repair. Motion carried.
11. **Chairman and Supervisor Reports:** Kevin Lins, Dave Radel and Carla Carmody presented Chairman and Supervisor reports of activity over the previous month
12. **Reports:** The following reports were presented:
 - a. Patrolman – Andrew Shimniok
 - b. Building Inspector – no report
 - c. Emergency Planning –Dave Radel will be attending a flood outlook conference call on 3/13
 - d. Plan Commission – Fred Iausly
 - e. Joint Extraterritorial Zoning Committee – no report
 - f. Fire District – no report

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13. Agenda Items for discussion and/or action by the Town Board:

- a. **Discussion/possible action on driveway permit application/variance for Stephen and Mary Peterzak**
Town attorney Natalie Bussan provided a packet with a list of the requested waivers for the Peterzak's proposed driveway project, aerial views of the existing and proposed driveway, driveway ordinance excerpts, drawing of fire truck turning movements, engineering review, and alternative solutions. Attorney Bussan asked the Peterzaks a series of questions regarding their waiver requests. The Peterzaks requested additional time to work on a shared maintenance agreement with the neighbors because they had not yet seen additional letters from neighbors that were previously read during Communications. Radel moved and Carmody seconded to table a decision on approval of the construction waivers until at least the April Town Board meeting. Motion carried.
- b. **Discussion/possible action on presentation by Tom McKenna or representative to divide a parcel of land he owns on Brace Road; parcel 032-0293-00000**
A survey map was provided to the Town Board. Carmody moved and Radel seconded to approve the request. Motion carried.
- c. **Discussion/possible action on Jeff Maier's revised proposal for a subdivision off of Kennedy Road**
Postponed until next meeting.
- d. **Discussion/possible action on a bid received for mowing the Spring Green Cemetery for 2019**
Carla Carmody stated that the Cemetery Committee opted to purchase a mower for the town instead of paying for a mowing service.
- e. **Discussion/possible action on purchase of a trailer and/or lawnmower for the Town**
A couple of mower and trailer quotes were discussed. Kevin Lins will set up demos of the mowers before the Town makes a purchase.
- f. **Discussion/possible action on an engineering contract for the Mercer Road TRID project**
Carmody moved and Radel seconded to approve the engineering services contract with Jewell Associates for the TRI-D Roadway Reconstruction Project of Mercer Road. Motion carried.
- g. **Discussion/possible action on purchasing "SpinAlerts" for Kennedy Road chevrons**
Kevin Lins suggested that the SpinAlert could help to alert drivers to the sharp turn at the west end of Kennedy Road. A couple of videos of the products were shown to the audience. Kevin Lins will order one to test it out.

14. **Adjourn:** Radel moved and Carmody seconded to approve. Motion carried.