

Minutes of the Annual Town of Spring Green Board of Review Meeting

Proceedings held at 6:00 pm on Thursday, June 27, 2019 at the Spring Green Town Hall located at E4411 Kennedy Road, Spring Green, Wisconsin:

1. **Call to Order:** Kevin Lins called the meeting to order at 6:00 pm.
2. **Determine if one member attended Board of Review Training within two years:** Terpstra verified that Board of Review training was completed by Radel, Carmody and Lins, and that self-certification was filed with the State of Wisconsin.
3. **Approval of June 6, 2019 Minutes:** Carmody made a motion to approve the minutes from the June 6, 2019 meeting. Radel seconded. Motion carried.
4. **Adopt Agenda:** Radel made a motion to adopt the agenda. Carmody seconded. Motion carried.
5. **Hearings (if none, go to item #10):** No hearings.
6. **Deliberations for any hearings conducted:** No deliberations.
7. **Assessment Roll corrections and/or changes:** No changes.
8. **Prepare and mail notices of decisions (personal delivery or return receipt):** Eric Kleven stated that notices were mailed 15 days prior to the BOR meeting.
9. **Report from Assessor:** Kleven reported that it was a quiet year. Lins asked the assessor a question about personal property assessment in ag districts. Kleven stated that a self-reporting form is used, so assessor has little to do with actual assessment.
10. **Roll call:** Kevin Lins, Dave Radel, Carla Carmody, Dave Radel, Vicki Terpstra, Eric Kleven and Greg Machotka were present.
11. **Examine Assessment Roll:** BOR reviewed assessment rolls.
12. **General Public Comment:** Three members of the public showed up late in the meeting to voice their objections to a dog kennel operation and asked about the conditional use permit application approval process. Lins offered to answer their questions after the meeting.
13. **Adjourn:** Lins made a motion to adjourn at 8:00 pm. Radel seconded. Motion carried.

Vicki Terpstra – Clerk
Town of Spring Green