

Minutes of Regular Town Board Meeting of the Township of Spring Green

Proceedings of the Town of Spring Green Regular Board Meeting, held at 7:00 pm on Thursday, July 2, 2019 at the Town Hall located at E4411 Kennedy Road, Spring Green, Wisconsin:

1. **Call to Order:** Kevin Lins, Town Chairperson called the meeting to order at 7:00 pm.
2. **Legal Posting:** Kevin Lins certified compliance with the open meeting law.
3. **Roll Call:** Members present were Chairperson Kevin Lins, Supervisor Dave Radel, Supervisor Carla Carmody, Clerk Vicki Terpstra, Treasurer Karen Shelton, and Patrolman Andrew Shimniok. Also present were Clinton and Dr. Kane, attorney Mike Curran, Todd Deibert of Jewell Associates and Jeff Maier. Members of the public were present, and 49 signed in on the meeting sign-in sheet.
4. **Adopt Agenda:** Radel made a motion to adopt the agenda as presented. Carmody seconded. Motion carried.
5. **Presentation by Nathaniel Schumaker, Project Engineer for WisDOT to discuss a proposal for State Hwy. 60 from US Hwy. 14 to Fox Road. Limited question and answer session during board meeting:** Mr. Schumaker presented a highway construction proposal along State Hwy 60 from US Hwy 14 to Fox Road. Mr. Schumaker answered questions from the audience. An additional question and answer opportunity was made available to the public in the Town's equipment shop while the Board meeting proceeded.
6. **Approval of Minutes from the May 2nd, 2019 Regular Monthly Board Meeting:** The date of the minutes to be approved was incorrect in the meeting agenda. Approval of the minutes of the June 6, 2019 were postponed until the August regular Town Board meeting.
7. **Communications:** Lins presented a communication from the Sauk County Treasurer on Commencement proceeding for Foreclose on unpaid Tax Liens.
8. **Clerk's Report:** Terpstra presented the clerk's report.
9. **Treasurer's Report:** Shelton presented the Treasurer's report. Radel made a motion to file the Treasurer's report as presented. Carmody seconded. Motion carried.
10. **Approve Monthly Bills/Invoices for Payment:** Carmody made a motion to approve payment of the monthly bills. Radel seconded. Motion carried.
11. **Chairman and Supervisor Reports:** Lins presented the Chairman's report. Radel and Carmody presented brief supervisor reports. All three Board members reported receiving phone calls from the public regarding the conditional use permit that was approved at the June 6, 2019 Town Board meeting.
12. **Reports (for discussion and/or action by Town Board):**
 - a. Patrolman – Andrew Shimniok presented the patrolman's report.
 - b. Building Inspector – No permits issued last month.
 - c. Emergency Planning – No meeting last month.
 - d. Plan Commission – Fred Iausly presented the Plan Commission report.
 - e. Joint Extraterritorial Zoning Committee – Fred Iausly presented the JEZC report.
 - f. Fire District – No meeting last month.

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13. Agenda Items for discussion and/or action by the Town Board:

a. **Discussion/possible action a variance request for a required vegetative buffer for a kennel at S12491 Big Hollow Road by Clinton and Jill Kane or representative:**

Attorney Curran spoke about the criteria for variance requests and explained the reasons for requesting the vegetative buffer variance. Town of Spring Green Plan Commission Chair Fred lausly noted the Plan Commission reviewed the variance request at the Plan Commission June 18th, 2019 meeting and recommended approval of the variance to the Town Board. Lins opened up limited public comment on the Kane's variance request. The majority of public comment was against the approval of the variance request and wanted a vegetative buffer. Chairman Lins closed public comment and asked the other two Town Board members to make a motion to either approve or deny the variance. No motion was made by either supervisor. Lins then made a motion to recommend approval of the variance to the Sauk County Board of Adjustment in order to bring the motion to the floor for discussion and a vote. Motion failed for lack of a second. Lins then made a motion to recommend denying the variance to the Sauk County Board of Adjustment in order to bring the motion to the floor for discussion and a vote. Motion failed for lack of a second.

b. **Submission of the Timber Run subdivision, preliminary plat, located at the southeast corner of Kennedy Road and Big Hollow Road. Revised recommendation to address concern with ground water level:**

Todd Deibert of Jewell and Associates presented the Town Board's suggested changes to the revised preliminary plat. Fred lausly presented the Plan Commission findings and recommended approval of the revised preliminary plat. A nearby resident spoke out about concerns about water levels. Lins made a motion to approve the plat with the latest recommendations from the Plan Commission but to also establish a bottom of footing elevation of no less than 709 feet above sea level for all lots. Carmody seconded. Motion carried.

c. **Discussion/possible action to determine additional road projects to complete this year besides the Mercer Road TRID project. This will include previously opened bid estimates along with a County estimate to replace the bridge culvert on West Bindl Road:**

Radel made a motion to approve approximately \$104,000 in additional road projects that were previously bid along with replacement by the County of the two culverts on West Bindl Road at an estimated cost of \$25,000. Carmody seconded. Motion carried.

d. **Discussion/possible action on how much money to borrow for the Mercer Road TRID project and authorization to seek a loan:**

Lins reminded the Board that the low bid from Scott Construction was already approved. The 2019 road work budget and year-to-date expenditures were reviewed. Lins recommended borrowing \$300,000 for the project to pay back over 3 years; 2019, 2020 & 2021. Lins welcomed public comment and there was none. Radel made a motion to borrow \$300,000 for the Mercer Road TRID project to pay back over 3 years. Carmody seconded. Motion carried.

e. **Discussion/possible action on a proposed draft rental agreement between Town patrolman and Town for using his own equipment for Town projects:**

Carmody made a motion to approve the draft rental agreement with rates to be determined at a later date. Radel seconded. Motion carried.

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f. **Discussion/possible action on purchasing a dehumidifier for Town Hall:**

Lins spoke about recommended humidity levels and stated that a humidity monitor has been placed on the Clerk's desk. Lins placed a dehumidifier unit at the Town Hall, and humidity levels will be monitored. Radel made a motion to table the purchase of a dehumidifier until a future date. Lins seconded. Motion carried.

g. **Discussion/possible action on disconnection of a fax number and adding caller ID to land line phone service:**

Terpstra presented information on cost savings with Frontier by eliminating the fax line, adding caller ID, and upgrading basic service and eliminating long-distance calling with a separate long-distance phone company. Radel made a motion to approve disconnection of the fax line and adding caller ID to the Town's phone service. Lins seconded. Motion carried.

14. **Comment from the Public:** Barb Ouimet and Barb Ramsden stated that they had asked that the Town add rescinding the CUP approval be added to the Town Board agenda. Fred lausly commented on the CUP application process. Carol Bindl requested a copy of the CUP application documents that were given to the Board. Nicole Peterson presented a signed petition from Change.org. Nine members of the audience voiced their disapproval of the dog kennel operation. One person spoke out in support of the operation. Radel made a motion to have a special Town Board meeting on July 11, 2019 for discussion/possible action to reconsider decision to recommend approval of a conditional use permit for a dog kennel. Carmody seconded. Motion carried.

15. **Adjourn:** Radel made a motion to adjourn. Carmody seconded. Motion carried.

Vicki Terpstra – Clerk
Town of Spring Green