

Minutes of Regular Town Board Meeting of the Township of Spring Green

Proceedings of the Town of Spring Green Regular Board Meeting, held at 7:00 pm on Thursday, September 5, 2019 at the Town Hall located at E4411 Kennedy Road, Spring Green, Wisconsin:

1. **Call to Order:** Kevin Lins, Town Chairperson called the meeting to order at 7:00 pm.
2. **Legal Posting:** Kevin Lins certified compliance with the open meeting law.
3. **Roll Call:** Members present were Chairperson Kevin Lins, Supervisor Dave Radel, Supervisor Carla Carmody, Clerk Vicki Terpstra, and Patrolman Andrew Shimniok. Treasurer Karen Shelton was absent and excused. Also present was Town attorney Natalie Bussan, attorney Mike Curran and attorney George Corrigan.
4. **Adopt Agenda:** Radel made a motion to adopt the agenda as presented. Carmody seconded. Motion carried.
5. **Approval of Minutes from the August 1, 2019 Regular Monthly Board Meeting:** Carmody made a motion to approve the minutes. Radel seconded. Motion carried.
6. **Communications:** Lins mentioned a communication regarding the Ag Plastics Recycling day at the Sauk County Highway Shop on September 18th.
7. **Clerk's Report:** Vicki Terpstra presented the clerk's report.
8. **Treasurer's Report:** Vicki Terpstra presented the Treasurer's report that was prepared by Treasurer, Karen Shelton. Radel made a motion to file the Treasurer's report as presented. Carmody seconded. Motion carried.
9. **Approve Monthly Bills/Invoices for Payment:** Terpstra showed a list of disbursements that had to be made prior to the meeting totaling \$263,917.79 and pending disbursements totaling \$115,512.74. Carmody made a motion to approve payment of the monthly bills for September in the amount of \$379,430.53. Radel seconded. Motion carried.
10. **Chairman and Supervisor Reports:** Lins presented the Chairman's report, and Radel and Carmody presented Supervisor reports summarizing activity for the month of August.
11. **Reports (for discussion and/or action by Town Board):**
 - a. Patrolman – Shimniok presented the patrolman report.
 - b. Building Inspector – Terpstra reported that the inspector's report listed three inspections for August.
 - c. Emergency Planning – No meeting last month.
 - d. Plan Commission – No meeting last month.
 - e. Joint Extraterritorial Zoning Committee – Fred lausly presented the JEZC report with one action item.
 - f. Fire District – Radel stated there was no meeting last month, and budget would be developed this month.
12. **Agenda Items for discussion and/or action by the Town Board:**
 - a. **Discussion/possible action on proposed Kleven Property Assessment, LLC maintenance contract for Real and Personal Property in the Town of Spring Green for 2020:**

Radel asked what the contract amount was for the previous year. Terpstra looked up the contract and stated the amount increased by \$400. Carmody made a motion to accept the proposed contract. Radel seconded. Motion carried.
 - b. **Discussion/possible action on attorney drafted ordinances regarding Dog Breeding Facilities and Dog Breeding Facilities for Research:**

Town attorney, Natalie Bussan, presented her opinion and advice regarding the draft ordinance. Lins provided an opportunity for members of the public for questions/comments pertaining to the proposed ordinance. Board members were given an opportunity to ask questions and make comments following public comment. The attorney recommended assessment of liability to the Town in closed session before passing a proposed ordinance such as this one. Radel made a motion to lay the issue on the table for a future meeting. Carmody seconded. Motion was carried.

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- c. **Discussion/possible action on possible future room tax in the Town. No action will be taken this meeting. (All Board members agreed to move up on agenda to allow the attorney to leave.)**
Lins stated that Terpstra made an inquiry after clerk training on budget planning about whether the Town charged room tax. Lins stated that he spoke with the administration of the Town of Merrimac and said the revenue generated was substantial enough to consider it. Attorney Bussan stated that 70% of the revenue would need to be spent on projects to enhance tourism, and 30% can be kept by the Town to do with what they wish. No action was taken.
- d. **Discussion/possible action on capital improvement expenditures; snow plow equipment, chipper and broadband:**
The need for smaller snow plow equipment and temporary snow plowing help was discussed. Renting vs. purchasing a chipper was also discussed. Lins detailed the four phases of the broadband project that was underway and suggested that the Town should pay for a portion of the final phase.
Correction approved at October 3 Town Board meeting: Motion by Radel and seconded by Carmody to proceed with purchase of small snowplow equipment up to \$13,000. Motion carried. There was discussion on renting vs. purchasing chipper but no action was taken. Lins made a motion to contribute 5% of annual budget amount for phase 3 of the broadband project and Radel seconded. Motion carried.
- e. **Discussion/possible action on Big Hollow Ditch maintenance before winter including mowing and sand removal:** Carmody stated that there is a need for maintenance of the ditch, and removal of sand from culverts before winter. Carmody made a motion to authorize Patrolman Shimniok to do what is needed to take care of these maintenance issues.
Correction approved at October 3 Town Board meeting: Lins is going to check on mower to reach center of the ditch. Shimniok is going proceed. No action taken by Board.

13. Comment from the Public: Some members of the public voiced their opinions of the Kane dog kennel. Dave Terpstra spoke about a new citizen-initiated atmospheric ammonia monitoring site that has been located near Dyke and Kennedy Roads for the purpose of collecting data.

14. Adjourn: Radel made a motion to adjourn. Carmody seconded. Motion carried.

Vicki Terpstra, Clerk

Town of Spring Green