

Minutes of Regular Town Board Meeting of the Township of Spring Green

Proceedings of the Town of Spring Green Regular Board Meeting, held at 7:00 pm on Thursday, November 7, 2019 at the Town Hall located at E4411 Kennedy Road, Spring Green, Wisconsin:

1. **Call to Order:** Kevin Lins called the meeting to order.
2. **Legal Posting:** Vicki Terpstra certified legal posting.
3. **Roll Call:** Members present were Kevin Lins, Dave Radel, Carla Carmody, Karen Shelton and Vicki Terpstra.
4. **Adopt Agenda:** Radel made a motion to adopt the agenda as presented. Carmody seconded. Motion carried.
5. **Approval of the Minutes from the October 3rd, 2019 Regular Town Board Meeting:** Carmody made a motion to approve the minutes. Radel seconded. Motion carried.
6. **Clerk's Report:** Terpstra presented the Clerk's report.
7. **Treasurer's Report:** Shelton presented the Treasurer's report. Radel made a motion to file treasurer's report as presented. Carmody seconded. Motion carried.
8. **Approve Monthly Bills/Invoices for Payment:** Radel made a motion to approve payment of the monthly bills/invoices. Carmody seconded. Motion carried.
9. **Chairman & Supervisor Reports:** Lins presented the Chairman's report, and Radel and Carmody presented Supervisor reports summarizing activity for the month of October.
10. **Reports:** (For discussion and/or action by the Town Board)
 - a. **Patrolman:** Andrew Shimniok presented the Patrolman's report.
 - b. **Building Inspector:** No report.
 - c. **Emergency Planning:** No meeting last month.
 - d. **Plan Commission:** Fred Iausly presented Plan Commission report.
 - e. **Extraterritorial Zoning Committee:** Fred Iausly presented the JEZC report.
 - f. **Fire District:** No meeting last month.
11. **Agenda Items for discussion and/or action by the Town Board (Limited Public Comment may be allowed):**
 - a. **Discussion/possible action on Sauk County Well Water Testing Program for 2020:** Jenny Erickson from UW-Extension announced the well water testing program for 2020. The Town can participate and residents can pick up kits and return to the Town Hall. Contribution would be \$300. Radel made a motion for the Town to participate. Carmody seconded. Motion carried.
 - b. **Discussion/possible action on temporary licenses for businesses in the township to give wine away during the Chamber of Commerce Country Christmas Wine Walk December 14th, 2019:** Carmody made a motion to approve the temporary license for \$10 each for the three businesses that do not already have licenses. Radel seconded. Motion carried. Terpstra stated that Prem's does not have a license to service alcohol, only to sell it. Radel made a motion to also charge Prem meats \$10 if necessary. Motion carried.

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- c. **Discussion/possible action on final plat, declaration of restrictions and developer's agreement for the Timber Run subdivision located at the southeast corner of Kennedy Road and Big Hollow Road:** Fred lausly presented the final plat and supporting documentation, and gave the Plan Commission summary and recommendation to approve the final plat. Lins raised concerns regarding terms of the agreement and declaration restrictions, specifically life of agreement/restrictions, and enforcement of the restrictions. Radel made a motion to lay the agenda item on the table and add it to the agenda for the Town Board budget planning meeting to allow time for Jeff Maier to address the concerns. Carmody seconded. Motion carried.
- d. **Discussion/possible action on purchasing a chipper:** Shimniok presented quote for a new Morbark model 1922 chipper with a negotiated discount for municipal price of \$54,000. Carmody made a motion to purchase the Morbark model 1922 chipper for \$54,000. Lins seconded. Before calling for a vote Lins accepted limited public comment on purchasing the chipper. Two members of the public commented. Motion carried.
- e. **Discussion/possible action on cemetery liaison/grave sales for 2020:** Carmody made a motion to retain Roger Kolan for liaison/grave sales for 2020 at the same rate for previous years. Radel seconded. Motion carried.
- f. **Discussion/possible action on snow plowing for the cemetery:** No bids were received regarding ads. Cemetery committee recommends approval to hire Brent Winkers for \$25 per occurrence. Lins made a motion to hire Brent Winkers for \$25 per snow plow session until the Town's small plow equipment is operational. Radel seconded. Motion carried.
- g. **Discussion/possible action on prohibited items placed on grave sites in the cemetery:** Carmody made a motion to make a language change to cemetery rules #15 and #16 to clarify placement of memorial items. (see verbatim on rule change). Radel seconded. Motion carried
- h. **Discussion/possible action on maintenance of the Big Hollow Ditch:** Carmody spoke about cattails needing to be cleaned out and suggested using a backhoe instead of a mower due to concern about organic material clogging the ditch. Shimniok solicited two quotes for vendors to perform ditch cleanout. That he feels the ditch is doing its job, and he will ask Jewell engineers to evaluate the situation and make recommendations. Carmody made a motion to lay on the table and add to the agenda for the budget planning meeting. Radel seconded. Motion carried.
- i. **Discussion/possible action on flooding and standing water issues throughout the township:** Water issues were briefly discussed. No action was taken.
- j. **Discussion/possible action to set a date for the planning meeting for the budget and also to set a date for the electors to approve the budget:** Dates were set for the budget planning meeting and elector approval of the Town tax levy. The meetings are scheduled for:
Tuesday, November 19th – 6:30 pm budget planning meeting (agenda: Jeff Maier, ditch cleanout)
Tuesday, November 26th – 7:00 elector's meeting to approve the Town tax levy
- k. **Convene into closed session under Section 19.85(1)(c) of the Wisconsin Statutes for "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.":** Radel made motion to convene into closed session. Carmody seconded. Motion carried.

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- l. **Reconvene into open session:** Radel made a motion to reconvene into open session. Carmody seconded. Motion carried.
 - m. **Discussion/possible action on Plan Commission Chair compensation:** Lins made a motion to approve paying \$100 to Fred lausly for his extra work he did on the Jeff Mayer Timber Run subdivision. Radel seconded. Motion carried.
 - n. **Discussion/possible action on backup snowplow driver employment:** Radel made a motion to hire Doug Feiner at a rate of \$22.50/hour and to give a bonus to equal \$25.50 per hour for the season. Carmody seconded the motion. Motion carried.
12. **Comment from the Public (Be advised that there may be limited discussion on the information received, however, no action will be taken under public comment):**
Lins allowed public comments before the Board convened into closed session.
13. **Adjourn:** Radel made a motion to adjourn. Carmody seconded the motion. Motion carried.

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Proceedings of the Town of Spring Green Regular Board Meeting-CLOSED SESSION, held on Thursday, November 7, 2019 at the Town Hall located at E4411 Kennedy Road, Spring Green, Wisconsin:

1. **Call to Order:** Kevin Lins called the meeting to order.
2. **Legal Posting:** Vicki Terpstra certified legal posting.
3. **Roll Call:** Members present were Kevin Lins, Dave Radel, Carla Carmody, Karen Shelton and Vicki Terpstra.
4. **Adopt Agenda:** Radel made a motion to adopt the agenda as presented. Carmody seconded. Motion carried.
 - a. **Convene into closed session under Section 19.85(1)(c) of the Wisconsin Statutes for “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”:** Radel made motion to convene into closed session. Carmody seconded. Motion carried.
 1. **Review and approve closed session agenda:** Radel made motion to reverse items #3 and #4 on the agenda. Carmody seconded. Motion carried.
 2. **Approve minutes:** Carmody made a motion to approve the minutes. Radel seconded. Motion carried.
 3. **Discussion/possible action and interviews for second snowplow driver applications:** Doug Feiner, applicant was interviewed. A rate of \$22.50/hour was discussed plus a performance bonus at the end of the season to total \$25.50 per hour for the season.
 4. **Discussion/possible action on compensation for Plan Commission Chair for time required to consult with Town attorney to make edits to proposed developer drafted Developer’s Agreement and Covenants for the Timber Run subdivision:** Lins recommended paying \$100 to Fred Iausly for his extra time.
 - b. **Reconvene into open session:** Radel made a motion to reconvene into open session. Carmody seconded. Motion carried.
 - c. **Discussion/possible action on Plan Commission Chair compensation:** Lins made a motion to approve paying \$100 to Fred Iausly for his extra work he did on the Jeff Mayer Timber Run subdivision. Radel seconded. Motion carried.
 - d. **Discussion/possible action on backup snowplow driver employment:** Radel made a motion to hire Doug Feiner at a rate of \$22.50/hour and to give a bonus to equal \$25.50 per hour for the season. Carmody seconded the motion. Motion carried.
5. **Comment from the Public (Be advised that there may be limited discussion on the information received, however, no action will be taken under public comment):**
No comments.
6. **Adjourn:** Radel made a motion to adjourn. Carmody seconded the motion. Motion carried.