

## Minutes of Quarterly Prairie Sanitation District of the Spring Green

Proceedings of the Prairie Sanitation District Commission quarterly meeting, held at 6:45 pm on Thursday, August 1<sup>st</sup>, 2019 at the Town Hall located at E4411 Kennedy Road, Spring Green, Wisconsin:

1. **Call to Order:** Kevin Lins, Town Chairperson called the meeting to order at 6:45 pm.
2. **Legal Posting:** Lins certified compliance with the open meeting law on behalf of Vicki Terpstra, Clerk.
3. **Roll Call:** Members present were Kevin Lins, Dave Radel, Carla Carmody, Karen Shelton, Doug Feiner. Vicki Terpstra was absent and excused.
4. **Adopt Agenda:** Radel moved and Carmody seconded to adopt the agenda as presented. Motion carried.
5. **Approval of Minutes from of the May 2, 2019 Prairie Sanitary District Commission Quarterly Meeting.** Carmody moved and Radel seconded to adopt the agenda as presented. Motion carried.
6. **Prairie Sanitary District Operations Committee – Manager’s Report:**
  - a. New lot was purchased
  - b. Subway was sold
  - c. Rite Way put in a new meter in and is separating the car wash from store
  - d. CMAR report was completed and filed with DNR
  - e. 17% short this quarter. Has increased every quarter since new meters installed. Feiner thinks risers need to be sealed but needs to look into it further. Decision will need to be made as to who will pay for it.
  - f. Late payment to water meters bought from Village will be approved to pay tonight
  - g. All auto read meters are now working correctly
  - h. Robin at Bargain Nook had questions about meters/billing
  - i. Doug will complete necessary paperwork for Shane Smith with DOT - Hwy 60 project.
7. **Agenda Items for discussion and/or action by the Prairie Sanitary District Commission:**
  - a. **Approve current bills for payment:** Radel moved and Carmody seconded to pay the bills as presented.
  - b. **Review bills paid to date (second quarter, 2019):** Karen Shelton presented PSD financials.
8. **Adjourn:** Radel moved and Carmody seconded. Motion carried. Meeting was adjourned at 6:55 pm.