

Minutes of Regular Town Board Meeting of the Township of Spring Green

Proceedings of the Town of Spring Green Special Board Meeting, held at 7:00 pm on Thursday, March 28, 2020 at the Town Hall located at E4411 Kennedy Road, Spring Green, Wisconsin:

1. **Call to Order:** Kevin Lins, Town Chairperson called the meeting to order at 7:01 p.m.
2. **Legal Posting:** Lins certified compliance with the open meetings law.
3. **Roll Call:** Members present were Chairperson, Kevin Lins; Supervisor, Dave Radel; Supervisor, Carla Carmody; Treasurer, Karen Shelton; and Plan Commission Chair, Fred Iausly.
4. **Adopt Agenda:** Radel made a motion to adopt the agenda. Carmody seconded. Motion carried.
 - a. **Discussion/possible action on holding future Town Board Meetings, Annual Meeting, Town Committee meetings and Prairie Sanitary District meetings via teleconference until the health threat to public safety from the COVID-19 virus has diminished to acceptable levels as determined by future Town Board action:**

Lins stated that reason for discussion/action is based on memorandum dated March 23 from the Office of Open Government regarding two orders issued with guidance on meetings via teleconference in compliance with open meeting law. Carmody stated that she thought it was a good idea to hold meetings via teleconference until virus has diminished per recommendations from the health department. Radel and Lins agreed. Carmody made a motion that the Town Board hold upcoming meetings such as Town Board, Annual, Committee, and Prairie Sanitation District meetings be held via teleconference until the health threat to the public from the COVID-19 disease has diminished. Radel seconded. Motion carried.
 - b. **Discussion/possible action on selecting a teleconferencing supplier to provide teleconferencing services to the Town:**

Lins stated that he tried a couple of different teleconferencing suppliers and recommended using ICS WisLine from UW Wisconsin-Extension, which can also be used without an internet connection and is available 24/7. There is a charge of \$.034 per minute per participant. Shelton commented that her company uses an internet-based supplier and she agrees that it is a good idea to use a phone-based provider. Shelton and Iausly suggested they should have the WisLine account information so they can moderate the Prairie Sanitation District and Plan Commission meetings. Lins agreed. Lins made a motion to select ICS WisLine as Town teleconferencing provider for Town meetings at the rate of \$.034 per minute per participant. Radel seconded. Motion carried.
 - c. **Discussion/possible action on increasing the pay rate for election workers:**

Lins stated that Clerk, Vicki Terpstra, asked for an increase for election workers from \$10/hour to \$15/hour. Radel asked if the increase would be just for the April 7th election, or ongoing. Carmody said she would not be opposed to raising the rate for the April 7th election but felt that a permanent increase should be discussed at a later date. Radel made a motion to pay election workers \$15/hour for the April 7th, 2020 election. Carmody seconded. Motion carried.
5. **Comment from the Public (Be advised that there may be limited discussion on the information received, however, no action will be taken under public comment):**

Iausly thanked Lins for setting up the meeting teleconferencing utility. Shelton asked if it would be possible to send absentee ballots to all registered voters. Lins stated that the Town's Association was pushing for it. Radel asked if there was a contingency plan if we are unable to get poll workers. Lins stated that both should contact Clerk Terpstra for more information on election status.
6. **Adjourn:** Carmody made a motion to adjourn. Radel seconded. Motion carried.