

## Minutes of Regular Town Board Meeting of the Township of Spring Green

### Proceedings of the Town of Spring Green Regular Board Meeting held at 7:00 pm on Thursday, June 4, 2020 via TELECONFERENCE

1. **Call to Order:** Kevin Lins, Town Chairperson called the meeting to order at 7:00 p.m.
2. **Legal Posting:** Clerk, Vicki Terpstra certified compliance with the open meetings law.
3. **Roll Call:** Members present were Chairperson, Kevin Lins; Supervisor, Dave Radel; Supervisor, Carla Carmody; Clerk, Treasurer, Karen Shelton; Clerk, Vicki Terpstra; Patrolman, Andrew Shimniok; and Plan Commission Chair, Fred Iausly. Also present was Marian Copus.
4. **Adopt Agenda:** Radel made a motion to adopt the agenda. Carmody seconded. Motion carried.
5. **Approval of the Minutes from the May 7<sup>th</sup>, 2020 Regular Town Board Meeting:**  
Lins stated he had not yet received the updated maintenance agreement from the Town's attorney from item 11.b. Carmody made a motion to approve the minutes. Radel seconded. Motion carried.
6. **Clerk's Report:** Terpstra presented the Clerk's report.
7. **Treasurer's Report:** Lins presented the Treasurer's report. Radel made a motion to file the Treasurer's report as presented. Carmody seconded. Motion carried.
8. **Approve Monthly Bills/Invoices for Payment:** Terpstra informed the Board that the Town will be receiving a CARES subgrant to offset COVID-19-related election costs. Terpstra presented the monthly bills/invoices for payment and added three late arrival invoices to the list presented to Board. Carmody made a motion to approve the monthly bills/invoices for payment. Radel seconded. Motion carried.
9. **Chairperson and Supervisor Reports:** Lins presented the Chairman's report. Radel and Carmody presented the Supervisor's reports.
10. **Reports: (For discussion and/or action by the Town Board) :**
  - a. **Patrol officer** – Shimniok presented the Patrolman's report.
  - b. **Building Inspector** – Lins read entries from the building inspection report.
  - c. **Emergency Planning** – No meeting.
  - d. **Plan Commission** – No meeting.
  - e. **Extraterritorial Zoning Committee** – No meeting.
  - f. **Fire District** – No meeting.
11. **Agenda Items for discussion and/or action by the Town Board (Limited Public Comment may be allowed):**
  - a. **Discussion/possible action on resident constructing fence in Town ROW**  
Lins stated that a resident has begun building a fence on Paulus Road in the right-of-way, and Sauk County said it is an issue for the Town to decide. Lins suggested that supervisors Radel and Carmody go to the site and take measurements, and to recommend to the resident that they may need to stop building the fence immediately and will possibly have to move it. The supervisors will have the clerk post a notice that they will both be present.
  - b. **Discussion/possible action on creating a policy for removing trees in Town ROW**  
Lins stated that usually the tree removal is for oak wilt and other tree diseases, and would like to create a policy to notify residents prior to working on tree removal.
  - c. **Discussion/possible action on liquor licenses renewal**  
Radel made a motion to approve the liquor license and tobacco license renewals for 2020-2021. Carmody seconded. Motion carried.

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- d. **Discussion/possible action on selecting future trees for cutting in Prairie View and cemetery**  
Lins suggested that it would be best to select trees for cutting in the summer while leaves are still leafed out so it's easier to detect the dying trees. Supervisors Radel and Carmody agreed.
- e. **Discussion/possible action on signing new contract with building inspector**  
Carmody made a motion to accept the new contract with the building inspector with updated fee schedules. Radel seconded. Motion carried.
- f. **Discussion/possible action on repairs to Jones Road**  
Patrolman Shimniok contacted Scott Construction for an estimate to dig out the section to be able to patch and repair. Scott Construction gave a quote of about \$5,300 and they were concerned that we don't know the cause of the problem. The Board members and Patrolman Shimniok discussed other options and agreed to have Shimniok try to do the repair.
- g. **Discussion/possible action on to either continue or cancel future Town meetings via teleconference**  
Supervisor Radel suggested waiting at least one more month to have in-person meetings at the Town Hall. Supervisor Carmody agreed. Lins agreed that this will be put on the agenda again for July. Everyone agreed that all future Town meetings should be handled uniformly.

**12. Comment from the Public (Be advised that there may be limited discussion on the information received, however, no action will be taken under public comment):**

Shelton commented that she received notification today from Sauk County that there was a decision to not waive late fees and interest for real estate and personal property taxes. The August settlement will be on August 20<sup>th</sup> as scheduled. Iausly said he feels the Board should support the TRID project proposals for Shifflet and Kennedy Roads.

**13. Adjourn:** Radel made a motion to adjourn. Carmody seconded. Motion carried. Meeting adjourned at 8:16 p.m.

Vicki Terpstra - Clerk