

Minutes of Regular Town Board Meeting of the Township of Spring Green

Proceedings of the Town of Spring Green Regular Board Meeting held at 7:00 pm on Thursday, July 2, 2020 via TELECONFERENCE

1. **Call to Order:** Kevin Lins, Town Chairperson called the meeting to order at 7:00 p.m.
2. **Legal Posting:** Clerk, Vicki Terpstra certified compliance with the open meetings law.
3. **Roll Call:** Members present were Chairperson, Kevin Lins; Supervisor, Dave Radel; Supervisor, Carla Carmody; Clerk, Treasurer, Karen Shelton; Clerk, Vicki Terpstra; Patrolman, Andrew Shimniok; and Plan Commission Chair, Fred lausly.
4. **Adopt Agenda:** Radel made a motion to adopt the agenda. Carmody seconded. Motion carried.
5. **Approval of the Minutes from the June 4th, 2020 Regular Town Board Meeting and the June 9th, 2020 Special Town Board Meeting:**
Carmody made a motion to approve the minutes from the June 4th, 2020 Regular Town Board Meeting. Radel seconded. Motion carried. Radel made a motion to approve the minutes from the June 9th, 2020 Regular Town Board Meeting. Carmody seconded. Lins abstained. Motion carried.
6. **Clerk's Report:** Terpstra presented the Clerk's report.
7. **Treasurer's Report:** Shelton presented the Treasurer's Report. Radel made a motion to file the Treasurer's report as presented. Carmody seconded. Motion carried.
8. **Approve Monthly Bills/Invoices for Payment:**
Carmody made a motion to approve the monthly bills/invoices for payment. Radel seconded. Motion carried.
9. **Chairperson and Supervisor Reports:** Lins presented the Chairman's report. Radel discussed supervisor report items during the agenda items. Carmody presented her Supervisor's report.
10. **Reports: (For discussion and/or action by the Town Board):**
 - a. **Patrol officer** – Shimniok presented the Patrolman's report.
 - b. **Building Inspector** – No report submitted by the building inspector.
 - c. **Emergency Planning** – No meeting.
 - d. **Plan Commission** – No meeting.
 - e. **Extraterritorial Zoning Committee** – No meeting.
 - f. **Fire District** – No meeting.
11. **Agenda Items for discussion and/or action by the Town Board (Limited Public Comment may be allowed):**
 - a. **Discussion/possible action on a Fireworks Permit request by Terry Shifflet for Wisconsin Riverside Resort on Sunday, September 6th, 2020 at dusk:**
Radel made a motion to approve the fireworks permit request by Wisconsin Riverside Resort on Sunday, September 6th, 2020. Carmody seconded. Motion carried.
 - b. **Discussion/possible action on passing a Town resolution to enable the Town to participate in Sauk County's resolution enabling a taxation district to waive interest and penalties on property tax payment installments due on or after April 1st, 2020 as allowed in Section 105(25) of Act 185:**
Lins summarized the resolution, which will waive interest and penalties on property tax installments due on or after April 1st, 2020 until October 1, 2020. Carmody made a motion to pass the resolution. Radel seconded. Motion carried.
 - c. **Discussion/possible action on licensing requirements for vending machines in the township:**
Limited discussion. No motion was made.

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d. Discussion/possible action on resident constructing fence in Town ROW:

Radel made a motion to have Town Attorney send a letter to the resident indicating what the requirements are to remove the fence, and what the penalties are if they do not. Carmody seconded. Motion carried.

e. Discussion/possible action on resident filling in ROW and creating a second driveway entrance:

Carmody made a motion to have the resident referred to the Town Attorney's attorney to communicate driveway requirements, and what the penalties are if they do not comply. Radel seconded. Motion carried.

f. Discussion/possible action on waxing Town Hall floors:

Carmody made a motion to subcontract the job to Gander's Cleaning service per their quote of \$1,040. Radel seconded. Motion carried.

g. Discussion/possible action on creating a policy for removing trees in Town ROW:

Radel presented a draft policy for tree removal in the right-of-way in Town's roads. Lins and Carmody stated they were not in support of the policy as presented. No action was taken.

h. Discussion/possible action on selecting future trees for cutting in Prairie View and cemetery:

Radel and Carmody identified trees to be cut at the cemetery and at the Prairie View subdivision. Shimniok will survey the trees and mark them.

i. Discussion/possible action on road repair and culverts in the township:

Carmody made a motion to accept a quote for \$5,119 from Sauk County for road repairs on Peck, Jones, and Big Hollow Roads. Radel seconded. Motion carried. Carmody made a motion to use \$10,000 budgeted for crack-filling Kennedy Road and wedging Shifflet Road to do more extensive wedging on Weidner Road. Radel seconded. Motion carried. Shimniok recommended replacing a culvert on Hazelnut Road, and repair of a culvert on Paulus Road. Radel and Carmody approved of looking into repair or replacement of culverts on Paulus, Hazelnut, and Butternut Roads as suggested by Patrolman Shimniok.

j. Discussion/possible action on to either continue or cancel future Town meetings via teleconference:

No action was taken. Future meetings will be held via teleconference until further notice.

12. Comment from the Public (Be advised that there may be limited discussion on the information received, however, no action will be taken under public comment):

Carmody thanked Radel for his work on the right-of-way issue. No other comment from the public.

13. Adjourn: Radel made a motion to adjourn. Carmody seconded. Motion carried. Meeting adjourned at 8:58 p.m.

Vicki Terpstra - Clerk